

## Minutes of the Stated Spring Meeting of the Presbytery of Utah July 15, 2023 | Zoom Only

The Presbytery meeting was held via Zoom for the specific purpose of voting on the General Assembly Amendments. Participants received documents and instructions prior to the meeting.

### CALL TO ORDER

Elder Dave Patten, Moderator opened the meeting with prayer at 9:35am.

### ROLL CALL

The roll was called and the Stated Clerk declared a quorum present.

### Teaching Elders

*P = Present      E = Excused      A = Absent*

|                                       | Called        | March        | July        | November |
|---------------------------------------|---------------|--------------|-------------|----------|
| Aeschbacher, Steve                    | E             | E            | P           |          |
| Allen, Noel                           | E             | E            | E           |          |
| Annunciacao, Gerson                   | A             | A            | A           |          |
| Bartlett, Jan                         | A             | A            | A           |          |
| Clang, Michael                        | A             | P            | E           |          |
| Clingan, Ralph                        | E             | E            | P           |          |
| Cormack-Hughes, Nancy                 | P             | E            | E           |          |
| DeLong, Stan                          | P             | P            | P           |          |
| Draskovic, Jon                        | E             | P            | P           |          |
| Eddy, Robyn                           | P             | E            | E           |          |
| Fleishman, Andrew                     | E             | A            | A           |          |
| Forbes, Derek                         | E             | P            | A           |          |
| Haas-Melchior, Mirjam                 | P             | P            | P           |          |
| Hall, Monica                          | P             | A            | A           |          |
| Hammond, Alan                         | E             | E            | E           |          |
| Han, Man Sik                          | A             | A            | E           |          |
| Hughes, Phil                          | P             | E            | E           |          |
| Imperiale, Mike                       | E             | E            | E           |          |
| Jean-Mary, Michelle                   | P             | E            | P           |          |
| Kalvesmaki, Ken                       | E             | E            | E           |          |
| Lasitch, Celeste                      | P             | E            | P           |          |
| Lee, David                            | E             | E            | E           |          |
| Lower, George                         | A             | A            | E           |          |
| Magill, Breanne                       | P             | P            | E           |          |
| Memmott, Virginia                     | E             | E            | E           |          |
| Moler, Martha                         | E             | E            | P           |          |
| Myers-Tegeeder, Christine             | E             | P            | A           |          |
| O'Dowd, Andrew                        | E             | E            | E           |          |
| Pearson, Nancy                        | P             | E            | P           |          |
| Pritchett, Chris                      | A             | E            | P           |          |
| <b><u>Teaching Elders (cont.)</u></b> | <b>Called</b> | <b>March</b> | <b>July</b> | November |

|                         |   |   |   |  |
|-------------------------|---|---|---|--|
| Putnam-Netto, Catherine | P | E | E |  |
| Sautter, Nathan         | E | P | E |  |
| Schreiber, Catherine    | P | E | E |  |
| Sheldon, Bob            | E | P | P |  |
| Silliman, Jeff          | P | P | P |  |
| Stellmon, David         | E | E | E |  |
| Stellmon, Laura         | P | P | P |  |
| Uluave, Luana           | P | P | P |  |
| Wendlandt, Hansen       | P | E | P |  |
| Wiens, Dolores          | A | A | A |  |
| White, Jamie            | E | P | P |  |
| Wipperman, Scott        | P | P | P |  |

**Ruling Elder Commissioners**

*P = Present      E = Excused      A = Absent*

|                          | <b>Called</b>     | <b>March</b>      | <b>Spring</b>     | <b>Fall</b> |
|--------------------------|-------------------|-------------------|-------------------|-------------|
| American Fork            | Pamela Spitzer    | <i>None</i>       | Pamela Spitzer    |             |
| Brigham City             | Barbara Findley   | Barbara Findley   | <i>None</i>       |             |
| Cedar City               | Dana Covey        | <i>None</i>       | <i>None</i>       |             |
| Delta                    | <i>None</i>       | <i>None</i>       | <i>None</i>       |             |
| Kanab                    | <i>None</i>       | <i>None</i>       | <i>None</i>       |             |
| Logan                    | <i>None</i>       | <i>None</i>       | <i>None</i>       |             |
| Ogden Christian          | Shelly Oda        | Shelly Oda        | Kevin Nordland    |             |
| Ogden First              | Karen Christensen | Karen Christensen | Karen Christensen |             |
| Ogden Trinity            | Marlene Waters    | Marlene Waters    | Aloha Whitney     |             |
| Richfield                | Ken Elmore        | Ken Elmore        | Ken Elmore        |             |
| SLC Cottonwood           | Barbara White     | Barbara White     | Barbara White     |             |
| SLC First                | Carolyn Chase     | <i>None</i>       | Carolyn Chase     |             |
| SLC Japanese             | <i>None</i>       | <i>None</i>       | <i>None</i>       |             |
| SLC Korean               | <i>None</i>       | <i>None</i>       | <i>None</i>       |             |
| SLC Mt. Olympus          | Linda Duffy       | <i>None</i>       | <i>None</i>       |             |
| SLC Wasatch              | <i>None</i>       | Jackie Solon      | Jackie Solon      |             |
| Sandy Community of Grace | Lynn Erickson     | Lynn Erickson     | Lynn Erickson     |             |
| Springville              | Melody Oliphant   | Melody Oliphant   | Melody Oliphant   |             |
| St. George Good Shepherd | Anne Patten       | Anne Patten       | Anne Patten       |             |
| Preston                  | <i>None</i>       | <i>None</i>       | <i>None</i>       |             |

**Other Elder Commissioners**

*P = Present      E = Excused      A = Absent*

| <b>Commissioner Position</b>                    | <b>Commissioner Name</b> | <b>Called</b> |
|---|--------------------------|---------------|
| Stated Clerk                                    | Candice Sweet            | P             |
| Treasurer                                       | Tim Fluetsch             | P             |
|   |                          |               |
| <b><u>Other Elder Commissioners (cont.)</u></b> |                          |               |
| Moderator, Presbytery of Utah                   | Dave Patten              | P             |

|                                 |                   |                        |
|---------------------------------|-------------------|------------------------|
| Moderator, Coordinating Council | Steve Aeschbacher | <i>See Clergy Roll</i> |
| Moderator, Presbyterian Women   | Verlane Seiler    | P                      |
| RE Member of Council            | John Gilchrest    | P                      |
| RE Member of Council            | David Keene       | P                      |
| RE Member of Council            | Loyda Kyremes     | P                      |
| RE Member of Council            | Linda Duffy       | P                      |

| CLPs / CREs      | Called             | March              | July              | November |
|------------------|--------------------|--------------------|-------------------|----------|
|                  | <i>P = Present</i> | <i>E = Excused</i> | <i>A = Absent</i> |          |
| Collins, Marilyn | P                  | P                  | P                 |          |
| Day, Evan        | A                  | P                  | A                 |          |
| Probasco, Kirk   | A                  | A                  | A                 |          |
| Ramer, Bobbie    | P                  | P                  | P                 |          |
| Skogrand, Linda  | P                  | E                  | P                 |          |
| Stirba, Peter    | P                  | P                  | P                 |          |

| Candidates / Inquirers | Called             | March              | July              | November |
|------------------------|--------------------|--------------------|-------------------|----------|
|                        | <i>P = Present</i> | <i>E = Excused</i> | <i>A = Absent</i> |          |
| Hewes, April           | A                  | A                  | A                 |          |

| Guests and Other Attendants | Affiliation           |
|-----------------------------|-----------------------|
| Carol Day                   | Matthew 25 Task Force |
| Rosemary Stelz              | guest                 |
| Pat Holmes                  | guest                 |
| Jim Sweet                   | guest                 |

| Staff               | Called | March | July | November |
|---------------------|--------|-------|------|----------|
| Broadwell, Jennifer |        |       | P    |          |
| Nate Wiley-Drake    |        |       | P    |          |

**\*MSP (Moved, Seconded, Passed)**

*Motions from committees do not require a second*

**APPROVAL OF AGENDA with edit:**

Instead of small church work group we will have New Worshiping Community by Jon Draskovic

A motion to approve the agenda with edit.

Stated Meeting of the Presbytery of Utah

July 15, 2023

Stated Meeting of the Presbytery of Utah  
July 15, 2023, 9:30am  
Zoom

**Agenda**

Call to Order and welcome – Dave Patten, Moderator  
Open with prayer, establish quorum, approval of agenda  
Seat new and corresponding members  
Goodbye, farewell, auf Wiedersehen, adieu  
Worship, Celebration of the Lord's Supper  
Reports  
Coordinating Council  
Committee on Ministry  
Committee on Preparation for Ministry  
Committee on Nominations and Representation  
Finance and Treasurer's Report  
GA 226 Cola Report  
Youth of the Utah Presbytery  
Matthew 25 Work Group  
Small Church Work Group  
Report of the Executive Presbyter  
Report of the Stated Clerk  
Additional Business to come before the Presbytery  
Adjournment  
The next meeting of the Presbytery of Utah will be held November 4, 2023, in person at Springville Community Church in Springville

**SEATING NEW/CORRESPONDING MEMBERS:**

Motion to Seat Rob Hagen as corresponding member with voice  
MSP

Rob: Ministry relations officer for the Northwest region for the Presbyterian Foundation. Here to assist with building a culture of generosity within your church regarding stewardship, and finances. Stewardship Kaleidoscope which is a conference at the end of September in Minneapolis if you would like to join, please give me a call.

Do any new members need to be recognized? Everyone is existing members.

**GOODBYE/FAREWELL:**

We are saying goodbye to 4 members of the Presbytery: Steve Aeschbacher, Luana Uluave, Celeste Lasich, Nancy Pearson.

Steve Aeschbacher:

Moved to St. Louis in April.

Luana Uluave:

2 weeks ago I accepted a job as a school Chaplain in Honolulu, Hawaii. This is a Christian school that focuses on formation and spiritual wellness in children to prepare them for a life of faith and resilience. This brings together my first career as a teacher and last five years as a Pastor with bountiful opportunities with Pulpit Supply and looking forward to traveling the Pacific

Celeste Lasich:

Interim time with Community Presbytery in Cedar City comes to a close in August. Wonderful to work with them and grateful for this time in Utah. Next Interim will be North Central California Presbytery. Will be serving in Sacramento California and Westminster Presbyterian Church as interim Pastor.

Nancy Pearson:

I retired a year and a half ago from Community Presbytery in Cedar city. Moved to Pocatello about a year ago. Connected with the 1<sup>st</sup> presbytery church in Pocatello. Transferred membership to Kendall Presbytery. Currently serving a 6-week interim in Cody, Wyoming. Finishing at the first of August and returning home and will continue to be retired after that.

### **WORSHIP AND SACRAMENT- Bobbie Ramer**

The very word of God is a light to our feet,  
**a lamp to our path.**

We gather this day to hear the Word of God,  
**to offer prayers and sing songs of praise.**

We gather this day,  
**to worship God!**

#### CALL TO CONFESSION

To know God is to know of God's mercy, justice, and love. To know God is to also know ourselves, and we are a people who have not loved as much as we should, always showed mercy, or worked for justice. So let us offer our prayer of confession, knowing that out of God's great mercy, we will be forgiven and made new.

#### PRAYER OF CONFESSION

**Gracious and loving God, we are a people who are always concerned about ourselves. We worry about what is ours and are concerned with getting more. We have not been guided by your Spirit or the teachings of Christ. Forgive us, we pray, and gently guide us back to your way. Help us to think of others and sharing what we have with the world. Amen**

#### ASSURANCE OF PARDON

Hear the good news! There is now no condemnation for those who are in Christ Jesus! Know you are forgiven and be at peace.

**Thanks be to God. Amen.**

#### PRAYER OF ILLUMINATION

In the reading of you Word, may we be given light to see. May your word rest in our hearts and minds and in so doing, transform us into your faithful people. Amen.

#### SCRIPTURE READING

Matthew 13:1-9, 18-23

"Seeds, Sown and Unsown"

Commissioning of Rev. Ralph Clingan and Rev. Mirjam Haas-Melchior to Romania and Moldova for ecumenical relations with BURM network. Good Shepherd Church in St. George has a long-standing relationship with a church in Russia. With the conflict currently going on they are unable to go to Russia.

I present to you our Presbytery those who will represent our Presbytery in this mission. Mission Team: Rev. Mirjam Haas-Melchior and Rev. Ralph Clingan. I present to you the people who will support you as you go out, they believe your mission is important. In Matthew's Gospel Jesus tell us to go and make disciples, in the Gospel of Mark Jesus tells us to go and tell the good news to everyone everywhere. In the Gospel of Luke Jesus promises to send the holy spirit to be with us, and in the Gospel of John Jesus says as our father has sent me I

am sending you. What is a mission? Sending people forth to serve somewhere to serve. God send people on a mission. What is a commission? It is granting authority allowing us to act on behalf of another. God commissions people to go for him. Mirjam and Ralph do you recognize your mission as being set forth by God for specific services? They do. Do you accept your mission as a commission from God to go forth and act on his behalf? Do you accept the responsibility of representing this congregation in doing the work of our Lord in Moldova and Romania? They do. Will you work to demonstrate Christ's teaching in loving one another and by translating Christ's message with excitement and care turning strangers into friends and friends into brothers and sisters? They will. Do you commit yourself to serving faithfully on this trip in ways that bring honor and glory to God will you serve with energy, intelligence, imagination, and love treasuring your experiences as opportunities to learn and grow. They will. Mirjam reads Isaiah 6:8. God your people are hungered. Mirjam/Ralph: God send me. God your people need help. Mirjam/Ralph: God send me. God we know you need somewhere to go. Mirjam/Ralph: God send me. God we know you need someone to be light in a dark world. Mirjam/Ralph: God send me. It is written how beautiful are the things of them that preach the gospel of peace and bring tithings of good faith. Do you recognize Gods commission on the lives of these participants if so wave. Do you commit them to the lord and pray earnestly to their mission? Do you accept these people as missionaries chosen to extend our Christian love and concern to others? Will you continue to support them with your prayers during their venture with your interest upon their return recognizing their special contribution to the work of Gods kingdom and their mission as your own. Ralph reads Mathew 28:18-20 Ralph/Mirjam: We whole-heartily accept this mission

#### PRAYERS OF THE PEOPLE

Gracious God, your care and providence extend to all , and so we come this day with our prayers for the world and all humanity. We pray for all nations and their leaders. In a world where people are so often formed by their own self – interest and sinfulness, we pray that your will would be done. Grant those who govern the knowledge that they are to serve for the greater good and to guide the world into a better place than it finds itself today. Let us work for a world of equality and fairness. There is still so much difficulty and darkness in our world. May our church and our world work for a more just and equitable society. We pray for our local communities. May the Spirit lead each community as it walks into an uncertain future. May we learn to place an emphasis on hospitality and welcome and may our cities and towns be beacons of tolerance and love. During this busy Summer, we pray that you would be with all those who travel . Grant mercy and safety to them as they travel near and far. Keep our children safe, we pray, in this summertime of sports and activities. Be with the elderly — may they find rest and renewal this season too. And for all who are sick and suffering — we ask for your healing and peace. We pray for all churches — big churches and small churches, rural churches and urban churches, churches of every denomination and creed. Especially we pray for our Methodist brothers and sisters as they struggle with separation and dissension in their journey to become a more inclusive sign of your kingdom. We pray too for our Baptist brothers and sisters. May they recognize the gifts that so many have to offer and may you heal their divisions. May all who call on the name of Jesus Christ flourish in the days ahead.

#### COMMUNION/LORD'S PRAYER

#### CHARGE & BLESSING

May we each go out to love and care, to find the Spirit's leading and join in its work and to bless the world as we have been so richly blessed. In the name of our Creator, Redeemer and Sustainer,  
Amen

#### REPORTS

Coordinating Council – Rev. Ralph Clingan

The Coordinating Council met March 30, and June 22, 2023.

Actions taken by Council:

- Approval of Minutes:
  - Feb. 2 Coordinating Council Minutes
  - March 30 Coordinating Council Minute As
- Approved a Blessings Grant request for United Church of Kanab
- Established the Presbytery Pastor/CLP Retreat Committee as a working group of the Presbytery

For Presbytery Action: None

Next meeting of the Coordinating Council of August 17, 2023

The report of the council was included with the packet with one additional item. We would like to nominate Ruling Elder Ami Noshiravan from Ogden Christian Church to be a member of the nominating committee.  
MSP

Committee on Ministry – Elder Bobbie Ramer, CLP

Committee on Ministry Report to the Presbytery of Utah

July 15, 2023

Dear Siblings in Christ,

The Committee on Ministry (COM) meets on the 2nd Thursday of each month at 10:00 AM in person at the Presbytery office AND via Zoom.

COM has one action item before the Presbytery.

A motion to add the following statement to the updated CLP Manual:

A Commissioned Lay Pastor commissioned to a church cannot also serve on the session of the church they are serving.

The business we have taken care of since our last report is:

1. Received, reviewed, and approved the Terms of Call of our current Pastors/CLPs.
2. We had a request to form a commission to speak with Rev. Schuyler Rhodes about becoming a temporary member of the Presbytery of Utah as the bridge pastor at Cedar City Community Presbyterian Church beginning September 1, 2023
3. Installed Pastor Scott Wiperman as the installed pastor at Trinity Presbyterian Church in Ogden on March 25, 2023.
4. Dissolved the membership of Rev. Steve Aeschbacher and transferred him to ECO
5. We continue to care for and work with all of our Pastors/CLPs.
6. We are working to resurrect the Committee on Commissioned Lay Pastors, and are working on completing an update to the manual (see motion above).

Respectfully Submitted

Bobbie Ramer  
Moderator  
MSP

Forgot to put on the report effective October 1 Elaine Besthorn has asked to be placed on the Presbytery's honorably retired list. She wishes to remain connected to the Presbytery of Utah.  
Marth is now the Stated Supply for Valley Community Presbytery in Richfield.

Committee on Preparation for Ministry – Rev. Phil Hughes  
Report in Packet. No oral report given.

COMMITTEE ON PREPARATION FOR MINISTRY REPORT  
JUNE 2023

The COPM met with Paul Burgess for a final consultation on June 8 via Zoom. Having completed all requirements and received a call, we approved him for ordination. Paul has accepted a two-year position in North Carolina as the pastoral resident serving Cary Presbyterian Church and the Presbyterian Campus Ministry at University of North Carolina Chapel Hill.

Hannah Bingham notified the COPM in April that she is withdrawing from the care process. She also notified Cottonwood Presbyterian Church where she was under care.

This leaves our presbytery with one candidate under care. April Hewes is currently pursuing her DMin at the University of Redlands. She is also on track to be a Board Certified Chaplain. We continue to be in contact with her.

Submitted by Phil Hughes

Committee on Representations and Nominations – Elder Linda Duffy  
July 15, 2023

The Presbytery of Utah Committee on Nominations and Representation is now taking nominations for commissioners for the 226th General Assembly (GA) to be held in Salt Lake City June 25 – July 4, 2024. The Presbytery of Utah sends one Minister of Word and Sacrament commissioner, one Ruling Elder commissioner, and one Young Adult Advisory Delegate (YAAD) to General Assembly. The YAAD must be between the ages of 18 and 23. Additionally, one alternate minister commissioner and one alternate elder commissioner are selected in the case of unforeseen circumstance preventing the primary commissioners from attending. In order to be considered as an elder commissioner, the individual must be approved by the session of their congregation. Costs for attending GA are covered by the Office of the General Assembly; this includes registration, travel expenses, hotel, and food. Commissioners are placed in single rooms in designated convention hotels. Upon returning from GA a report on the assembly shall be presented at the Fall Presbytery meeting. Commissioners are required to read large amounts of material sent to them by the Office of the General Assembly and other interested parties. Computer access and experience is required as all documents and business of the GA are done electronically. Laptops and tables are available for use at GA and tech assistance is provided. Commissioners are required to attend all relevant meetings while at GA and to participate on an assigned committee. If you have questions about being a GA commissioner, you are welcome to contact the Presbytery office or Linda Duffy who serves as moderator of the Nominating Committee ([duffy linda@comcast.net](mailto:duffy linda@comcast.net)). More information is available at <https://ga-pcusa.org/>, select "Docket." All nominees will be interviewed, and elections held at the Fall meeting of Presbytery on Saturday, November 4, 2024, at the Springville Community Presbyterian Church.

Please submit nominations to the Presbytery office by August 31, 2023, using the attached form.

Linda Duffy

Moderator, Committee on Nominations

Letter will go out Monday to all churches about GA. Consider who in your congregation might be interested in applying for this we will need a minister, a Ruling Elder, a YAAD. New form for them to fill out and needs to be returned by August 31<sup>st</sup>. Ami as new member to our committee.

YAAD age is now 18-23. In the past it's been 17-23.

Finance Committee and Treasurer – Tim Fluetsch

Doing well have plenty of cash moved some cash into CDS for better interest rates and well prepared for the next 12 months including GA.

**Treasurer's Report to the Presbytery of Utah**

**As of May 31, 2023**

**Per Capita Giving.** Per Capita Giving is behind budget by \$5,849.03. We will encourage congregations to meet their per capita obligations.

**Mission Giving.** Mission Giving is \$13,431.38 ahead of budgeted giving.

**Operating Expenses.** Total Operating Expenses of \$95,736.63 are significantly less (\$25,759.62) than budget.

**Cash and Investments.** Our investment returns reflect adverse equity and bond markets in 2022 and 2023. The market value of all investments at year-end was \$1,299,056.70, an increase of \$73,164.38 (5.97%) since year-end 2022. Through May 30th, we withdrew \$16,438.59 in capital gains to fund Per Capita and Mission activities.

Our cash holdings decreased \$16,767.02 from year-end 2022 to \$424,844.91. After deductions for payroll liabilities, designated funds and reserves, our net available cash is \$152,164.47. This is 5.78x our monthly expenses. June 15th, we moved \$135,000 from checking to insured certificates of deposits; \$45,000 for 5 months at 5.5%, \$45,000 for 12 months at 5.4% and \$45,000 for 18 months at 5.2%. Total Net Available Cash and Investments are equivalent to budgeted operating expenses for 55 months.

**Financial Review.** A financial review of the Presbytery's books has been performed for 2022. The report is attached.

**Workers Compensation.** We have renewed the policy for 2023. The 2022 WC audit is complete and we received a minor positive adjustment.

**Property Insurance.** We will be renewing the policy for 2024. Insurance premiums have increased about 10% due to tightening insurance markets and increased replacement costs.

Respectfully submitted

Tim Fluetsch, Treasurer

May 2, 2023

To: Presbytery of Utah Finance Committee

From: Tim Fluetsch

Re: 2022 Presbytery of Utah Financial Review – Corrective Actions Taken and Comments

April 1, 2023

To: Presbytery of Utah

From: Financial Review Team

Re: 2022 Presbytery of Utah Financial Review

On April 1, 2023, a financial review of the 2022 Presbytery of Utah was conducted by Kristy Chambers, Luana Uluave and Kelly Harris. Tim Fluetsch, the Treasurer during the year 2022, was present and assisted.

We reviewed the year-end trial balances, balance sheet of assets and liabilities and the Treasurer's Reports of income and expenses for the Per Capita and Mission funds.

We verified the year-end bank and investment account balances to their bank statements and investment/brokerage statements. Year-end bank balances matched the trial balances. We were able to determine that subsequent trial balances matched their corresponding statements. With the exception of the two Presbyterian Foundation accounts, the investment balances matched the year-end statements. However, the Presbyterian Foundation accounts reflected the end of the third quarter balances. Apparently, the Presbyterian Foundation year-end statements were issued after the year-end Presbytery financial statements were issued.

We reviewed the investment balances and estimated the portion invested in equities and the portion in bonds. We found that the investments are approximately 54% bonds and 46% equities. The Investment Policy calls for 40% bonds and 60% equities. The significant decrease in investment values in 2021-2022 (and continuing into 2023) require rebalancing the investments.

We were unable to verify all of the mortgage balances to the mortgage statements. Year-end mortgage statements were not available for all of the mortgages. **I have belatedly requested YE 2022 mortgage statements from our congregations. These will be revised in the April statements.**

We were unable to determine a basis for the real estate holdings.

We verified a selection of bank deposits and checks to the income and expenses. We verified that each was properly booked and documented. Most expenses are documented with an invoice and a matching check.

We compared the payroll expenses to the Form 941 and W-2s. The W-2s and year-end IRS filing were not available, and we were unable to verify that they matched the booked payroll expenses. The booked payroll expenses did match the payroll checks and the budgeted amounts.

We tried to review fund activities. But a comprehensive report showing each fund's activities was not available.

We reviewed the Council and Presbytery meeting minutes. We found that the financial reports were reviewed at each meeting, budgets were approved, and actions were taken as appropriate.

Recommendations:

1. To capture the quarter-ending balances for the Presbytery Foundation accounts, the Presbytery financial statements should not be prepared until after the 15<sup>th</sup> of the month

following the end of the quarter. Interim Presbytery financial statements should have a note that the Presbytery Foundation balances are as of the end of the prior quarter. **The Presbyterian Foundation's quarterly statements are issued about three weeks after the end of the quarter. I will continue to use the end-of-the-month web-based market values with a correcting entry for end-of-the-quarter to reconcile to the Presbyterian Foundation's quarterly statements.**

2. The investment holdings should be reallocated quarterly in accordance with the Investment Policy of 40% bonds and 60% equities. **I will discuss this with the Foundation's investment officers. For the New Covenant funds, we can move everything to the Balanced Growth Funds, which are 40% bonds, 60% equities.**
3. Investments should be reviewed for their ability to sustain the Presbytery's annual operating deficits. Preferably, the deficits would be funded by primarily investment earnings, secondarily by investment realized gains and only lastly by withdrawal of investment capital. **I'll work on a report analyzing the sustainability of our operations.**
4. A policy should be determined on how the Presbytery will value its real estate holdings. If the real estate is held for eventual sale, a market value would be appropriate. If the real estate is held for an indeterminate or long-term period, an insurable value or replacement cost value may be appropriate. **We need a policy on how to value our real estate. Do we want to use insurable value or replacement cost? Market value isn't relevant unless we intend to sell properties.**
5. Because the Presbytery does not handle cash, the financial review should no longer include looking at cash handling.
6. A way of auditing and tracking the activity of individual designated funds needs to be developed. Recommend review of internal controls procedures and documentation of those procedures. **I'll discuss with Church Windows.**
7. Look at establishing a sweep account with Wells Fargo to capture the recently increased interest rates (4% in some cases). **I will discuss with the bank officers.**

Respectfully Submitted,

Kristy Chambers

Luana Uluave

Kelly Harris

Presbytery of Utah - Salt Lake City UT  
Balance Sheet as of May 31, 2023

Thursday, June 8, 2023

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| Account #     | Account Name                                      | YTD Balance           | Previous Period Balance | Amount Diff Period   | % Diff Period |
|---------------|---|-----------------------|-------------------------|----------------------|---------------|
| <i>Assets</i> |   |                       |                         |                      |               |
| 1.1000.00     | Wells Fargo Checking                              | 324,180.47            | 340,947.67              | (16,767.20)          | 5             |
| 1.1500.00     | Zions Bank  | 0.00                  | 0.00                    | 0.00                 | -             |
| 1.1510.00     | Zions Bank Savings                                | 0.00                  | 0.00                    | 0.00                 | -             |
| 1.1520.00     | Edward Jones CDs                                  | 100,664.44            | 100,664.44              | 0.00                 | 0             |
|               | <b>Total Cash in Bank</b>                         | <b>\$424,844.91</b>   | <b>\$441,612.11</b>     | <b>(\$16,767.20)</b> | <b>4</b>      |
| 1.2000.00     | New Covenant Funds (NCD)                          | 158,213.63            | 158,754.40              | (540.77)             | 0             |
| 1.3000.00     | Presbyterian Investment & Loan                    | 99,243.20             | 98,902.33               | 340.87               | 0             |
| 1.3500.00     | Myton Legacy - PILP                               | 0.00                  | 0.00                    | 0.00                 | -             |
| 1.4000.00     | West Legacy Foundation Endowment Services Account | 841,606.38            | 838,878.79              | 2,727.59             | 0             |
| 1.4500.00     | New Covenant Myton Legacy                         | 190,768.97            | 191,153.05              | (384.08)             | 0             |
| 1.4600.00     | New Covenant COPM Scholarship Fund                | 9,224.52              | 9,232.36                | (7.84)               | 0             |
|               | <b>Total Investments</b>                          | <b>\$1,299,056.70</b> | <b>\$1,296,920.93</b>   | <b>\$2,135.77</b>    | <b>0</b>      |
| 1.5000.00     | Presbytery of Utah                                | 45,000.00             | 45,000.00               | 0.00                 | 0             |
| 1.5001.00     | American Fork                                     | 1,054,000.00          | 1,054,000.00            | 0.00                 | 0             |
| 1.5002.00     | Brigham City                                      | 1,978,000.00          | 1,978,000.00            | 0.00                 | 0             |
| 1.5003.00     | Cedar City  | 2,710,000.00          | 2,710,000.00            | 0.00                 | 0             |
| 1.5004.00     | Delta   | 514,000.00            | 514,000.00              | 0.00                 | 0             |
| 1.5005.00     | Fruit Heights                                     | 0.00                  | 0.00                    | 0.00                 | -             |
| 1.5006.00     | Kanab   | 272,000.00            | 272,000.00              | 0.00                 | 0             |
| 1.5007.00     | Logan   | 2,078,000.00          | 2,078,000.00            | 0.00                 | 0             |
| 1.5008.00     | Mt. Pleasant                                      | 0.00                  | 0.00                    | 0.00                 | -             |
| 1.5009.00     | Myton   | 2,000.00              | 2,000.00                | 0.00                 | 0             |
| 1.5010.00     | Ogden First                                       | 3,868,000.00          | 3,868,000.00            | 0.00                 | 0             |
| 1.5011.00     | Japanese Church of Christ                         | 1,182,000.00          | 1,182,000.00            | 0.00                 | 0             |
| 1.5012.00     | Ogden Trinity                                     | 1,834,000.00          | 1,834,000.00            | 0.00                 | 0             |
| 1.5014.00     | Richfield   | 458,000.00            | 458,000.00              | 0.00                 | 0             |
| 1.5015.00     | Cottonwood  | 2,532,946.00          | 2,532,946.00            | 0.00                 | 0             |
| 1.5016.00     | Salt Lake First-A                                 | 6,682,500.00          | 6,682,500.00            | 0.00                 | 0             |
| 1.5017.00     | Salt Lake First - B                               | 6,682,500.00          | 6,682,500.00            | 0.00                 | 0             |
| 1.5018.00     | Korean  | 1,200,000.00          | 1,200,000.00            | 0.00                 | 0             |
| 1.5019.00     | Mt. Olympus                                       | 3,970,000.00          | 3,970,000.00            | 0.00                 | 0             |
| 1.5020.00     | Wasatch   | 3,830,000.00          | 3,830,000.00            | 0.00                 | 0             |
| 1.5021.00     | Westvale  | 0.00                  | 0.00                    | 0.00                 | -             |
| 1.5022.00     | Community of Grace                                | 2,426,725.00          | 2,426,725.00            | 0.00                 | 0             |
| 1.5023.00     | Springville                                       | 1,110,000.00          | 1,110,000.00            | 0.00                 | 0             |
| 1.5024.00     | St. George  | 1,750,000.00          | 1,750,000.00            | 0.00                 | 0             |
| 1.5025.00     | Preston   | 343,000.00            | 343,000.00              | 0.00                 | 0             |

Presbytery of Utah - Salt Lake City UT  
Balance Sheet as of May 31, 2023

Thursday, June 8, 2023

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| Account #           | Account Name                          | YTD Balance            | Previous Period Balance | Amount Diff Period   | % Diff Period |
|---------------------|---------------------------------------|------------------------|-------------------------|----------------------|---------------|
|                     | <b>Total Properties Held in Trust</b> | <b>\$46,522,671.00</b> | <b>\$46,522,671.00</b>  | <b>\$0.00</b>        | <b>0</b>      |
| 1.4100.00           | Insurance Receivable                  | 0.00                   | 0.00                    | 0.00                 | -             |
| 1.4200.00           | Receivable                            | 0.00                   | 0.00                    | 0.00                 | -             |
| 1.6000.00           | Heaney Memorial Endowment Fund        | 33,887.72              | 33,778.22               | 109.50               | 0             |
| 1.9999.99           | Asset Suspense                        | 0.00                   | 0.00                    | 0.00                 | -             |
|                     | <b>Total Other Assets</b>             | <b>\$33,887.72</b>     | <b>\$33,778.22</b>      | <b>\$109.50</b>      | <b>0</b>      |
|                     | <b>Total Assets</b>                   | <b>\$48,280,460.33</b> | <b>\$48,294,982.26</b>  | <b>(\$14,521.93)</b> | <b>0</b>      |
| <i>Liabilities</i>  |                                       |                        |                         |                      |               |
| 2.1000.00           | 941 Tax Payable                       | (1,635.38)             | (557.70)                | (1,077.68)           | 193           |
| 2.1100.00           | State Tax Payable                     | 494.00                 | 204.00                  | 290.00               | 142           |
| 2.1110.00           | BOP Payable                           | 226.40                 | 224.70                  | 1.70                 | 1             |
| 2.1120.00           | Salary Deferral Payable               | (75.00)                | (75.00)                 | 0.00                 | 0             |
| 2.1999.00           | Payroll Clearing Account              | 0.00                   | 0.00                    | 0.00                 | -             |
|                     | <b>Total Payroll Liabilities</b>      | <b>(\$989.98)</b>      | <b>(\$204.00)</b>       | <b>(\$785.98)</b>    | <b>385</b>    |
| 2.5000.00           | Fruit Heights Loans                   | 0.00                   | 0.00                    | 0.00                 | -             |
| 2.5001.00           | Community of Grace Loans              | 344,973.20             | 344,973.20              | 0.00                 | 0             |
| 2.5002.00           | Ogden First Loan                      | 78,726.87              | 78,726.87               | 0.00                 | 0             |
| 2.5004.00           | Utah Presbytery Loan                  | 0.00                   | 0.00                    | 0.00                 | -             |
| 2.5005.00           | Westvale Loan                         | 0.00                   | 0.00                    | 0.00                 | -             |
| 2.5006.00           | SLC First Loan                        | 30,826.80              | 30,826.80               | 0.00                 | 0             |
| 2.5007.00           | Wasatch Loan                          | 0.00                   | 0.00                    | 0.00                 | -             |
| 2.5008.00           | Cottonwood Loan                       | 0.00                   | 0.00                    | 0.00                 | -             |
| 2.5009.00           | Logan Loan                            | 0.00                   | 0.00                    | 0.00                 | -             |
| 2.5010.00           | St. George Loan                       | 0.00                   | 0.00                    | 0.00                 | -             |
| 2.5011.00           | Ogden Trinity Loan                    | 0.00                   | 0.00                    | 0.00                 | -             |
| 2.5012.00           | Korean PC Loan                        | 49,841.36              | 49,841.36               | 0.00                 | 0             |
| 2.5013.00           | Cedar City Loan                       | 208,680.55             | 208,680.55              | 0.00                 | 0             |
|                     | <b>Total Loans Outstanding</b>        | <b>\$713,048.78</b>    | <b>\$713,048.78</b>     | <b>\$0.00</b>        | <b>0</b>      |
| 2.0000.00           | Accounts Payable/Vendors              | 0.00                   | 0.00                    | 0.00                 | -             |
| 2.0001.00           | Payables                              | 0.00                   | 0.00                    | 0.00                 | -             |
| 2.1200.00           | Deferred Income                       | 0.00                   | 0.00                    | 0.00                 | -             |
| 2.1500.00           | PPP Loan                              | 0.00                   | 0.00                    | 0.00                 | -             |
| 2.2222.22           | Allen Thornberry                      | 0.00                   | 0.00                    | 0.00                 | -             |
| 2.2222.32           | American Express                      | 0.00                   | 0.00                    | 0.00                 | -             |
|                     | <b>Total Liabilities</b>              | <b>\$712,058.80</b>    | <b>\$712,844.78</b>     | <b>(\$785.98)</b>    | <b>0</b>      |
| <i>Fund Balance</i> |                                       |                        |                         |                      |               |
| 3.0001.00           | Per Capita                            | 89,296.80              | 99,414.78               | (10,117.98)          | 10            |

Presbytery of Utah - Salt Lake City UT  
Balance Sheet as of May 31, 2023

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| Account # | Account Name                              | YTD Balance         | Previous Period Balance | Amount Diff Period   | % Diff Period |
|-----------|---|---------------------|-------------------------|----------------------|---------------|
| 3.0002.00 | Presby.Mission                            | 12,812.27           | 16,204.36               | (3,392.09)           | 21            |
|           | <b>Total PC &amp; Mission Fund Balanc</b> | <b>\$102,109.07</b> | <b>\$115,619.14</b>     | <b>(\$13,510.07)</b> | <b>12</b>     |
| 3.2996.00 | Fruit Heights Property                    | 0.00                | 0.00                    | 0.00                 | -             |
| 3.3000.00 | PLP                                       | 54,379.16           | 54,379.16               | 0.00                 | 0             |
| 3.3000.01 | New Covenant NCD                          | 158,213.63          | 158,754.40              | (540.77)             | 0             |
| 3.3000.02 | New Worshipping Communities Balance       | 98,198.33           | 98,198.33               | 0.00                 | 0             |
| 3.4000.00 | NCD Checking Account                      | (41,481.35)         | (41,481.35)             | 0.00                 | 0             |
|           | <b>Total NCD Fund Balance</b>             | <b>\$269,309.77</b> | <b>\$269,850.54</b>     | <b>(\$540.77)</b>    | <b>0</b>      |
| 3.0003.00 | Synod Mission Fund                        | 0.00                | 0.00                    | 0.00                 | -             |
| 3.0005.00 | Workers Comp.                             | 5,565.26            | 5,565.26                | 0.00                 | 0             |
| 3.0006.00 | Pentecost Offering Fund                   | 0.00                | 0.00                    | 0.00                 | -             |
| 3.0007.00 | Presbytery Mtg. Offering Fund             | 0.00                | 0.00                    | 0.00                 | -             |
| 3.0007.01 | CRE/CLP Scholarship Fund Fund             | 951.98              | 951.98                  | 0.00                 | 0             |
| 3.0008.00 | Reserve Per Capita Fund                   | 23,670.24           | 23,670.24               | 0.00                 | 0             |
| 3.0009.00 | Reserve Mission Fund                      | 92,047.37           | 92,047.37               | 0.00                 | 0             |
| 3.0010.00 | Triennium                                 | (12,286.26)         | (12,286.26)             | 0.00                 | 0             |
| 3.0011.00 | Scholarship COPM                          | 10,979.52           | 10,987.36               | (7.84)               | 0             |
| 3.0012.00 | Admin.Commission                          | 1,096.19            | 1,096.19                | 0.00                 | 0             |
| 3.0013.00 | Leadership Development Fund               | 0.00                | 0.00                    | 0.00                 | -             |
| 3.0014.00 | Peacemaking                               | 9,092.08            | 9,092.08                | 0.00                 | 0             |
| 3.0015.00 | Excellence in Ministry -Henry             | 0.00                | 0.00                    | 0.00                 | -             |
| 3.0016.00 | Pastor Emergency Fund                     | 500.00              | 500.00                  | 0.00                 | 0             |
| 3.0017.00 | Myton General Fund Balance                | 377.53              | 377.53                  | 0.00                 | 0             |
| 3.0018.00 | Myton CD Balance                          | 31,906.07           | 31,906.07               | 0.00                 | 0             |
| 3.1905.00 | Insurance - Church Mutual                 | 0.00                | 0.00                    | 0.00                 | -             |
| 3.1906.00 | Mission Yearbook Orders Fund              | 0.00                | 0.00                    | 0.00                 | -             |
| 3.1907.01 | American Fork Salary Loan                 | 0.00                | 0.00                    | 0.00                 | -             |
| 3.1908.00 | Mortgage Defaults Fund                    | 21,000.00           | 21,000.00               | 0.00                 | 0             |
| 3.1909.00 | Emergency Loan Fund                       | 0.00                | 0.00                    | 0.00                 | -             |
| 3.2000.00 | Korean PC Building Fund Fund              | 0.00                | 0.00                    | 0.00                 | -             |
| 3.2000.01 | New Beginnings Commitment                 | 0.00                | 0.00                    | 0.00                 | -             |
| 3.2001.00 | Stated Clerk GA Fund                      | (99.62)             | (99.62)                 | 0.00                 | 0             |
| 3.4001.00 | West Legacy Unrealized Gains              | (93,962.18)         | (96,689.77)             | 2,727.59             | 3             |
|           | <b>Total Designated Fund Balance</b>      | <b>\$360,147.95</b> | <b>\$357,968.97</b>     | <b>\$2,178.98</b>    | <b>1</b>      |
| 3.2500.00 | GA Mission Pass Through                   | 4,612.86            | 4,591.99                | 20.87                | 0             |
| 3.2600.00 | Synod Mission (Pass Through)              | 0.00                | 0.00                    | 0.00                 | -             |
| 3.2600.02 | Christmas Joy Offering Fund               | 4,523.50            | 4,523.50                | 0.00                 | 0             |
| 3.2600.03 | OGHS Fund                                 | 8,891.78            | 8,431.78                | 460.00               | 5             |

Presbytery of Utah - Salt Lake City UT  
Balance Sheet as of May 31, 2023

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| Account # | Account Name                               | YTD Balance            | Previous Period Balance | Amount Diff Period   | % Diff Period |
|-----------|--|------------------------|-------------------------|----------------------|---------------|
| 3.2600.04 | Peacemaking Pass Through Fund              | 599.90                 | 599.90                  | 0.00                 | 0             |
| 3.2600.05 | Pentecost Pass Through Fund                | 122.73                 | 0.00                    | 122.73               | -             |
| 3.2600.06 | Pres. Hunger Fund Fund                     | 0.00                   | 0.00                    | 0.00                 | -             |
| 3.2600.07 | Theological Education Fund Fund            | 0.00                   | 0.00                    | 0.00                 | -             |
| 3.2600.08 | Extra Commitment Opp.                      | 1,000.00               | 800.00                  | 200.00               | 25            |
| 3.2995.00 | Presbyterian Disaster Assistan             | 2,150.00               | 2,150.00                | 0.00                 | 0             |
|           | <b>Total Pass Through Mission</b>          | <b>\$21,900.77</b>     | <b>\$21,097.17</b>      | <b>\$803.60</b>      | <b>4</b>      |
| 3.0010.01 | YUP Events Balance                         | 415.55                 | 415.55                  | 0.00                 | 0             |
| 3.0010.02 | Mental Health Grant Balance                | 0.00                   | 0.00                    | 0.00                 | -             |
| 3.0018.01 | Myton PILP Interest Balance                | 532.53                 | 532.53                  | 0.00                 | 0             |
| 3.0019.00 | Myton Property Sale Balance                | 146,208.00             | 146,208.00              | 0.00                 | 0             |
| 3.0019.01 | Myton Legacy New Covenant Earnings Balance | 2,839.00               | 3,223.08                | (384.08)             | 12            |
| 3.0019.02 | Myton 160 Acres Sale Balance               | 98,968.00              | 98,968.00               | 0.00                 | 0             |
| 3.0020.00 | West Legacy Principle                      | 992,249.22             | 992,249.22              | 0.00                 | 0             |
| 3.0022.00 | Peer Preaching Fund Balance                | 0.00                   | 0.00                    | 0.00                 | -             |
| 3.2002.00 | GA 2024 Payroll Expense Balance            | (2,468.10)             | (957.00)                | (1,511.10)           | 158           |
| 3.2600.09 | Heaney Memorial Fund                       | 1,717.94               | 1,717.94                | 0.00                 | 0             |
| 3.2700.00 | Heaney Endowment Proceeds Balance          | 0.00                   | 0.00                    | 0.00                 | -             |
| 3.4002.00 | Blessing Grant Funds                       | 1,297.60               | 2,720.38                | (1,422.78)           | 52            |
| 3.5000.00 | Net Fixed Assets #1                        | 9,000,000.00           | 9,000,000.00            | 0.00                 | 0             |
| 3.5001.00 | Net Fixed Assets #2                        | 9,000,000.00           | 9,000,000.00            | 0.00                 | 0             |
| 3.5002.00 | NetFixed Assets #3                         | 9,000,000.00           | 9,000,000.00            | 0.00                 | 0             |
| 3.5003.00 | Net Fixed Assets #4                        | 9,000,000.00           | 9,000,000.00            | 0.00                 | 0             |
| 3.5004.00 | Net Fixed Assets #5                        | 9,000,000.00           | 9,000,000.00            | 0.00                 | 0             |
| 3.5005.00 | Net Fixed Assets #6                        | 808,596.28             | 808,596.28              | 0.00                 | 0             |
| 3.5010.00 | Heaney Memorial Endowment Fund Balance     | 33,887.72              | 33,778.22               | 109.50               | 0             |
| 3.9999.99 | Fund Balance Suspense                      | 0.00                   | 0.00                    | 0.00                 | -             |
|           | <b>Total Fund Balance</b>                  | <b>\$47,568,401.53</b> | <b>\$47,582,137.48</b>  | <b>(\$13,735.95)</b> | <b>0</b>      |
|           | <b>Total Liabilities and Fund Balance</b>  | <b>\$48,280,460.33</b> | <b>\$48,294,982.26</b>  | <b>(\$14,521.93)</b> | <b>0</b>      |

Presbytery of Utah - Salt Lake City UT  
Treasurer's Report as of May 2023 for Presbytery Mission

| Thursday, June 8, 2023 |                                     |                     |                     |                      | Page 1 of 2          |
|------------------------|-------------------------------------|---------------------|---------------------|----------------------|----------------------|
| Account #              | Account Name                        | Period Activity     | YTD Balance         | Previous YTD         | Annual Budget        |
| <b>Income</b>          |                                     |                     |                     |                      |                      |
| 4.1051.00              | Edward Jones CD Interest            | 0.00                | 23.74               | 0.00                 |                      |
| 4.1200.00              | Presbytery Mission Income           | 312.50              | 33,517.24           | 27,395.69            | 60,000.00            |
| 4.1250.00              | Other Mission Income                | 0.00                | 291.00              | 5,285.00             |                      |
| 4.2033.00              | Financial Services Income           | 796.29              | 4,599.40            | 3,167.34             | 15,000.00            |
|                        | <b>Presbytery Mission Income</b>    | <b>\$1,108.79</b>   | <b>\$38,431.38</b>  | <b>\$35,848.03</b>   | <b>\$75,000.00</b>   |
| 4.1060.00              | Royalty Income oil leases           | 44.16               | 431.44              | 133.02               |                      |
| 4.1200.10              | West Legacy Realized Mission Income | 0.00                | 3,932.35            | 0.00                 | 40,200.00            |
|                        | <b>Total Income</b>                 | <b>\$1,152.95</b>   | <b>\$42,795.17</b>  | <b>\$35,981.05</b>   | <b>\$115,200.00</b>  |
| <b>Expense</b>         |                                     |                     |                     |                      |                      |
| 5.2007.00              | Council-Mission                     | 0.00                | 0.00                | 516.76               | 1,200.00             |
|                        | <b>Meetings</b>                     | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$516.76</b>      | <b>\$1,200.00</b>    |
| 5.2013.00              | Office Lease -Mission               | 756.44              | 3,782.21            | 706.30               | 9,092.00             |
|                        | <b>Administration</b>               | <b>\$756.44</b>     | <b>\$3,782.21</b>   | <b>\$706.30</b>      | <b>\$9,092.00</b>    |
| 5.1023.00              | EP Housing - Mission                | 0.00                | 0.00                | 15,249.65            | 39,784.00            |
| 5.1025.00              | EP BOP - Mission                    | 1,552.72            | 8,019.37            | 5,643.99             | 14,807.00            |
| 5.1027.00              | EP Prof. Exp. - Mission             | 0.00                | 174.00              | 4,114.29             | 10,962.00            |
| 5.2033.00              | AdminAssist(AA)Mission              | 1,620.19            | 10,926.59           | 11,594.15            | 28,319.00            |
| 5.2033.01              | Financial Services Expenses         | 149.33              | 677.85              | 428.68               | 910.00               |
| 5.2034.01              | AA BOP - Mission                    | 0.00                | 1,119.10            | 1,030.25             | 2,832.00             |
|                        | <b>Salaries and Support</b>         | <b>\$3,322.24</b>   | <b>\$20,916.91</b>  | <b>\$38,061.01</b>   | <b>\$97,614.00</b>   |
| 5.2241.00              | COPM                                | 0.00                | (1,059.99)          | (500.00)             | 3,500.00             |
| 5.2245.00              | Clergy Emergency Fund               | 0.00                | 0.00                | 0.00                 | 0.00                 |
| 5.2246.00              | Church Support -Small Churches      | 0.00                | 49.20               | 0.00                 | 15,000.00            |
| 5.2247.00              | Joint Youth Director Pilot          | 0.00                | 0.00                | 5,445.70             | 12,000.00            |
| 5.2248.00              | YUP Expenses Current Year           | 0.00                | 0.00                | 1,272.76             | 6,000.00             |
|                        | <b>Committees and Programs</b>      | <b>\$0.00</b>       | <b>(\$1,010.79)</b> | <b>\$6,218.46</b>    | <b>\$36,500.00</b>   |
| 5.2252.00              | Joint Projects                      | 0.00                | 0.00                | 0.00                 | 4,500.00             |
| 5.2254.00              | Strategic Initiatives               | 466.36              | 9,216.36            | 3,784.00             | 2,000.00             |
| 5.2254.01              | Pastor/CLP Retreats                 | 0.00                | 859.92              | 0.00                 |                      |
|                        | <b>Total Strategic Initiatives</b>  | <b>\$466.36</b>     | <b>\$10,076.28</b>  | <b>\$3,784.00</b>    | <b>\$6,500.00</b>    |
|                        | <b>Total PC &amp; Mission Exp.</b>  | <b>\$4,545.04</b>   | <b>\$33,764.61</b>  | <b>\$49,286.53</b>   | <b>\$150,906.00</b>  |
| 5.2035.00              | AA Prof. Expenses - Mission         | 0.00                | 0.00                | 0.00                 | 0.00                 |
|                        | <b>Total Expense</b>                | <b>\$4,545.04</b>   | <b>\$33,764.61</b>  | <b>\$49,286.53</b>   | <b>\$150,906.00</b>  |
|                        | <b>Difference</b>                   | <b>(\$3,392.09)</b> | <b>\$9,030.56</b>   | <b>(\$13,305.48)</b> | <b>(\$35,706.00)</b> |

Presbytery of Utah - Salt Lake City UT  
Treasurer's Report as of May 2023 for Presbytery Mission

| Thursday, June 8, 2023 |              |                 |             |              | Page 2 of 2   |
|------------------------|--------------|-----------------|-------------|--------------|---------------|
| Account #              | Account Name | Period Activity | YTD Balance | Previous YTD | Annual Budget |

If the accounts in the subtotals have changed or if ledger and subsidiary account attributes have changed, Previous YTD totals may not represent a valid comparison. When showing the Previous YTD balance and excluding zero balance accounts, subtotals may not be accurate.

Presbytery of Utah - Salt Lake City UT  
Treasurer's Report as of May 2023 for Per Capita

Thursday, June 8, 2023 Page 1 of 2

| Account #      | Account Name                     | Period Activity    | YTD Balance        | Previous YTD       | Annual Budget       |
|----------------|----------------------------------|--------------------|--------------------|--------------------|---------------------|
| <b>Income</b>  |                                  |                    |                    |                    |                     |
| 4.1000.00      | Per Capita Income                | 2,628.88           | 20,400.06          | 43,933.60          | 92,111.00           |
| 4.1050.00      | Interest Income                  | 351.96             | 889.03             | 285.97             | 2,000.00            |
|                | <b>Total Per Capita Income</b>   | <b>\$2,980.84</b>  | <b>\$21,289.09</b> | <b>\$44,219.57</b> | <b>\$94,111.00</b>  |
| 4.1001.00      | West Legacy Realized PC Income   | 0.00               | 12,074.80          | 18,616.68          | 48,400.00           |
|                | <b>Total Income</b>              | <b>\$2,980.84</b>  | <b>\$33,363.89</b> | <b>\$62,836.25</b> | <b>\$142,511.00</b> |
| <b>Expense</b> |                                  |                    |                    |                    |                     |
| 5.2002.00      | Presbytery Meetings              | 0.00               | 426.65             | 736.72             | 3,000.00            |
| 5.2004.00      | Moderator Expenses               | 0.00               | 1,320.53           | 0.00               | 1,200.00            |
| 5.2006.00      | Council-Per Capita               | 0.00               | 0.00               | 516.78             | 1,200.00            |
|                | <b>Meetings</b>                  | <b>\$0.00</b>      | <b>\$1,747.18</b>  | <b>\$1,253.50</b>  | <b>\$5,400.00</b>   |
| 5.2008.00      | Office Insurance                 | 425.50             | 991.00             | 3,506.57           | 715.00              |
| 5.2010.00      | Office Expense-Per Capita        | 725.29             | 3,602.46           | 4,292.38           | 7,700.00            |
| 5.2012.00      | Office Lease-Per Capita          | 756.45             | 3,782.24           | 706.30             | 9,092.00            |
| 5.2014.00      | Office Equipment-Per Capita      | 198.90             | 994.50             | 2,368.47           | 4,800.00            |
|                | <b>Administration</b>            | <b>\$2,106.14</b>  | <b>\$9,370.20</b>  | <b>\$10,873.72</b> | <b>\$22,307.00</b>  |
| 5.1020.00      | EP Salary - PC                   | 1.00               | 5.00               | 5.00               | 12.00               |
| 5.1022.00      | EP Housing - PC                  | 3,810.75           | 19,053.75          | 2,278.70           | 5,995.00            |
| 5.1024.00      | EP BOP - PC                      | 232.07             | 1,198.37           | 843.36             | 3,119.00            |
| 5.1026.00      | EP Prof. Exp. - PC               | 621.60             | 651.68             | 634.11             | 1,638.00            |
| 5.2032.00      | Admin Assist.(AA)PerCapita       | 2,975.91           | 8,653.63           | 7,877.48           | 23,527.00           |
| 5.2034.00      | AA BOP-Per Capita                | 76.70              | 992.35             | 842.95             | 2,353.00            |
| 5.2036.00      | AACont. Ed. - Per Capita         | 0.00               | 0.00               | 324.26             | 1,500.00            |
| 5.2040.00      | Stated Clerk                     | 1,798.92           | 8,994.60           | 8,264.70           | 21,561.00           |
| 5.2045.00      | Treasurer                        | 728.59             | 3,642.95           | 3,351.40           | 9,583.00            |
| 5.2058.00      | SC/T - Prof. Expenses            | 0.00               | 0.00               | 0.00               | 400.00              |
| 5.2059.00      | SC/T Cont. Ed.                   | 0.00               | 1,000.00           | 0.00               | 2,400.00            |
| 5.2059.01      | SC/T Clerks Workshop             | 0.00               | 0.00               | 0.00               | 2,000.00            |
| 5.2060.00      | FICA Employer-Per Capita         | 553.04             | 2,472.71           | 2,801.53           | 7,441.00            |
|                | <b>Salaries and Support</b>      | <b>\$10,798.58</b> | <b>\$46,665.04</b> | <b>\$27,223.49</b> | <b>\$81,529.00</b>  |
| 5.2005.00      | GA Expense                       | 0.00               | 0.00               | 829.05             | 2,000.00            |
| 5.2202.00      | Administrative Commission Exp.   | 0.00               | 0.00               | 0.00               | 500.00              |
| 5.2240.00      | COM                              | 194.10             | 1,346.95           | 202.99             | 1,000.00            |
|                | <b>Committees and Programs</b>   | <b>\$194.10</b>    | <b>\$1,346.95</b>  | <b>\$1,032.04</b>  | <b>\$3,500.00</b>   |
| 5.2298.00      | GA Per Capita                    | 0.00               | 11,000.00          | 10,201.56          | 21,424.00           |
| 5.2299.00      | Synod Per Capita                 | 0.00               | 6,525.00           | 0.00               | 6,525.00            |
|                | <b>Total GA/Synod PC Expense</b> | <b>\$0.00</b>      | <b>\$17,525.00</b> | <b>\$10,201.56</b> | <b>\$27,949.00</b>  |

Presbytery of Utah - Salt Lake City UT  
Treasurer's Report as of May 2023 for Per Capita

Thursday, June 8, 2023 Page 2 of 2

| Account #         | Account Name                       | Period Activity      | YTD Balance          | Previous YTD       | Annual Budget       |
|-------------------|------------------------------------|----------------------|----------------------|--------------------|---------------------|
|                   | <b>Total PC &amp; Mission Exp.</b> | <b>\$13,098.82</b>   | <b>\$76,654.37</b>   | <b>\$50,584.31</b> | <b>\$140,685.00</b> |
|                   | <b>Total Expense</b>               | <b>\$13,098.82</b>   | <b>\$76,654.37</b>   | <b>\$50,584.31</b> | <b>\$140,685.00</b> |
| <b>Difference</b> |                                    | <b>(\$10,117.98)</b> | <b>(\$43,290.48)</b> | <b>\$12,251.94</b> | <b>\$1,826.00</b>   |

If the accounts in the subtotals have changed or if ledger and subsidiary account attributes have changed, Previous YTD totals may not represent a valid comparison. When showing the Previous YTD balance and excluding zero balance accounts, subtotals may not be accurate.

GA 226 COLA - Rev. Mirjam Haas-Melchior

Oral Report: COLA met a few times. Derek chairs this committee. We've reached out to the churches to get liaisons. We need a lot of volunteers for the GA coming up. Please reach out to your congregation. If you know someone who is a journalist or book writer, we need someone to write narratives about our Presbytery that we can share with the wider PC USA. We are reaching out the Synod as well. The more the better. A lot of information will be coming your way. Worship services on Sunday with the commissioners within 30 minutes

of Salt Lake. A newsletter: On the road to GA. You can sign up for this newsletter. This will come out every month online. We would like to showcase who we are.

On the writing are you looking for articles about the Presbytery or articles about what to do in Salt Lake? We are looking for both. This is to highlight our churches and the fun and exciting things to do here in Utah.

When will we be doing an action step? Is there a timeframe? We will be identifying the chairs of the various committees and the chairs will reach out. It's best to start getting volunteers now so you are ready they reach out. Dates of GA -June 29-July 4<sup>th</sup>. Sunday they will be visiting churches.

When we have volunteers come in from the north and south maybe the local churches and the congregations can host them at their houses. We will be providing information to the Pastors and the liaisons so any information can be shared.

#### Youth of Utah Presbytery – Nate Wiley-Drake

Oral Report:

New Youth Director. First of the four events planned at First Presbytery Church in Ogden August 12 & 13<sup>th</sup>.

YUP Report July 15, 2023

The summer YUP Event will be held August 12th & 13th, hosted by First Pres Ogden. We will be volunteering in and exploring the Ogden area, sleeping over at the church, and worshiping with them in the morning before we head home. I'm still working on the official schedule, but I think that activities will start at about 1:00 p.m. All youth of the Presbytery and friends are most welcome.

#### Matthew 25 Work Group -Carol Day

Motion to give voice to Carol Day

MSP

#### Report to Presbytery Matthew 25 Working Group July 15, 2023

Celebrate Congregations who have made the formal commitment to join the Matthew 25 movement:

Mount Olympus Presbyterian Church

Ogden Christian Church

Springville Community Church

Trinity Presbyterian Church

Summer Book Club Wait is this Racist? A guide to becoming an Anti-Racist Church by Kerry Connelly

Registration is at 30 people with an average of 18 participants a week. We applaud those who have taken the risk to enter into discomfort attempting to know better so that we can do better.

Please feel free to join in one or several of the last four sessions 6:30-8:00 p.m. :

July 19 - Communications,

July 26 - Missions and Service,

August 2 -Children and Youth,

August 9 Pastoral Care and a wrap up of the series.

register for the Zoom with Bobbie Ramer [mountvilleman@gmail.com](mailto:mountvilleman@gmail.com)

The Matthew 25 working group has grown together in relationship and support during the Book Club. Please invite a member of your congregation to become a part of the Presbytery of Utah Matthew 25 Working Group. Our meetings are on Zoom. The meetings are at most once a month but have not been every month. Contact Carol Day , [carolanneday@gmail.com](mailto:carolanneday@gmail.com) to take part. The Presbytery of Utah Matthew 25 Working Group shared out Souper Bowl of Caring event on the PCUSA/Mission/ Matthew 25 website. The three foci are **Build Congregational Vitality; Dismantle Structural Racism; Eradicate Systemic Poverty**. Intersections are **Climate Change, Gender Justice, Militarism**. Take a look there are many ideas and resources on the website as well as the [pbyutah.org/matthew25](http://pbyutah.org/matthew25) page which feature local Utah resources: **Community Advocacy, Housing,**

**Medical Care, Criminal Justice, Food Security.** Another excellent resource is our area PCUSA Mission Agency Matthew 25 movement liaison Rene Myers [rene.myers@pcusa.org](mailto:rene.myers@pcusa.org). She is able to help locate and pinpoint resources and refine discernment. Each November the Working Group will develop an issue to focus our work. For 2023 it is “ Reimagine and Welcome All Bodies in Worship” Our summer Book Club is the education, action, and prayer effort around this issue.

Carol Day, moderator

Bobbie Ramer,

Loyda Kyremes,

Ami Nordlund,

Mirjam Haas Melchior

Oral Report:

Mount Olympus Presbyterian Church:

Engaged in a period of Discernment related to human sexuality and gender identity in the church

Sermon series on Micah 6:8

Promoted attendance in the summer virtual book club

Local mission teams in discernment on how to move into advocacy

A mission trip with 46 people went to Kenya

Springville Community Church:

Supporting Tabitha’s Way

Discerning how to show value of the Pride into the community

Trinity Presbyterian Church:

Food drives for Catholic Community Services:

Bridging the Gap: Pantry Packs for 20,000 students at low-income elementary schools in Weber and Ogden school districts

Serving food at Lantern House, a local homeless shelter

Refugee program, we collected and delivered cleaning supplies

Ogden Christian Church:

Initiated Souper bowl of caring

Matthew 25 Summer book club

Hosting the film Hunger in America for the Presbytery

Participating in events to preserve and promote Asian culture

Operation Christmas Child

Craft fair to raise money for Ogden Family Crisis Center that shelters and counsels victims of domestic and sexual violence, YCC

New Worshiping Community Group- Jon Draskovic

Oral Report: Small group in the Presbytery that has been commissioned to engage in trying to help the Presbytery discern and hopefully start a couple of new worshiping communities within our bounds. There is a gift that was given to the Presbytery for this purpose in particular to be experimental and try new things and be free to fail in experimenting and exploring what it would look like to engage different populations and new expressions of Jesus church in Utah. This is our plea to keep you all paying attention who the people are in your spheres of influence who may have the gifts may have the passion for engaging in different populations to start a new worshiping community. What a new worshiping community looks like, there’s probably a thousand different ways that’s why the Presbyterian church has started the 1001 new worshiping communities because there’s no cookie cutter way it doesn’t have to look like the church you belong to. We will keep trying

to hold this up in front of you so you can keep your eyes out for different people within your church or spheres of influence or different populations. We are really interested in campus ministry at local universities and colleges to have a presence there with Jesus. To have a Presbyterian church specific campus ministry. We are pulling together job descriptions to see.

Would like to share 2 videos. Video 1 : The Journey about building a worshiping community at a college. Video 1 did not play correctly. Will try to share again at another time. The second video was about a Women's ministry in Northwest coast Presbytery called collide.

A Crossfit gym has become a new worship community. Ethnic churches that are housed within our churches. Allow yourself to be asking God the question aet a reminder at 10:02 every day to be praying for a new worshiping community leader. Comes from Luke 10 about sending workers out into the harvest.

Executive Presbyter – Rev. Mirjam Haas-Melchior

Oral Report: Things are changing in PCUSA Board of Pension is redoing their due structure in health care and who is eligible. Still in the idea process. Hoping to have new healthcare and due structure by 2024. We will bring the information to you once they are set.

Executive Presbyter report for the Stated Presbytery Meeting July 2023

“We need to embrace who we are,” said Kris Valerius, assistant stated clerk for denominational rolls and statistics in the Office of the General Assembly, at a session on “Congregational Realities” in October of 2017. “Who we are” is small churches. Valerius displayed statistics which showed that the number of small churches (150 members or less) is continuing to rise—to 72 percent in 2016. And with the latest statistic from 2022 the number of congregations with 150 members or less rose to 77 percent. I am not sharing those numbers to disappoint or shed a negative or depressing light on our Presbytery which predominantly exists of so called “small churches”. There is nothing wrong with small churches. In my experience here and in other Presbyteries, small churches are as active and engaged to fulfill God's call in their midst as their Siblings congregations who are considered bigger or even big steeple churches. Utah is blessed to have so many churches from 10 members up to 300+ member churches who all faithfully and joyfully (and I know sometimes wearily) engage in their mission. The Presbytery of Utah is active and creative because of all its member churches and their activity and creativity. Over the past years serving in the PCUSA as a pastor or EP I have observed that the narrative an language of the PCUSA as an institution with its branches (like Board of Pension, Presbyterian Foundation, Office of the General Assembly just to name a few) still consider big steeple churches as the standard in the life of PCUSA. I have seen churches with 150 members or less being dismissed from “they cannot afford a full-time pastor with benefits” over “they cannot do work properly” to even “churches with 150 members or less should be evaluated and see if they should be closed.” I have also observed that my mission and ministry as the Executive Presbyter became more and more to bring the reality of small churches (150 or less) as active and valuable members of the Presbytery to light. I am not alone on that path of change. Many fellow mid-council leaders as well as pastors and congregants, we all try to re-shape he narrative and language of the PCUSA so it becomes more aligned with the reality of our congregations. Change is hard, it always requires saying “good bye” to the good ol' days and welcome the dawn of a new day. Presbytery of Utah, let us not be disheartened by those false conceptions, let us not be disheartened by the gap of conception and reality. In so many different places I bring attention to and fight for the value, blessing and creativity that all churches (no matter the size) bring to God's mission in each place. I share our ongoing desire and creative process how to serve our churches, how to synergize effort and finances so we are able to move away from the old concept: church size = full time pastor = valuable ministry. We are one great example here how to do ministry and be faithful and GA is certainly a great place to help shape a new narrative that fits our reality.

And I am grateful to serve the Presbytery of Utah.

Respectfully submitted,

Rev. Mirjam Haas-Melchior

Executive Presbyter of the Presbytery of Utah

Stated Clerk – Candice Sweet

Oral Report: Report in packet. Highlight that I am happy to include flyers in the packet. Also, starting if you have a job opening in your church we are now adding these to the Presbytery Packet.

Session minutes that have been reviewed would like to add Preston.

Preliminary Per capita for 2024 will be the same.

Please approve my report

MSP

#### Stated Clerk's Report

July 15, 2023

The preliminary per capita figure for 2024 remains the same at \$42.35.

The following session minutes for 2022 have been reviewed:

American Fork Brigham City

Logan Ogden First

Ogden Christian Trinity

Richfield Cottonwood

Salt Lake Japanese Wasatch

Community of Grace St. George

The Administrative Commission to install Reverend Scott Wipperman as Pastor of Trinity Presbyterian Church in Ogden, Utah met on March 25, 2023 at 2:00pm.

The meeting convened with prayer led by Scott Wipperman.

Members of the Administrative Commission present were:

Jon Draskovic (MWS) Becky Cairns (RE)

Derek Forbes (MWS) Mirjam Hass-Melchior (MWS)

James Sweet (RE)

It was voted:

1. To convene the Administrative Commission and authorize the moderator to submit the report of the Administrative Commission to the Stated Clerk.
2. To approve any changes in the membership of the Administrative Commission and/or participants in the installation service.
3. To dissolve the Administrative Commission following the benediction at the installation service.

This past June, I used my continuing education budget to join with members of Central Presbyterian Church in Denver for a visit to Inglesia Presbiteriana Reformada en Cuba. During the weeklong trip we visited seven churches and the Seminario Evangelico De Theologia in Matanzas. We found a vibrant church with dedicated people working to further God's kingdom throughout Cuba. We played with children, worshiped with adults, and due to the unseasonable heat consumed much cerveza. It was an incredible chance to visit a place that was totally foreign to me, but home in the sense that we were surrounded by people who shared the joy of being a family in Christ.

Now that we've traveled to our partners in Cuba, the goal for next year is to bring several pastors here to the states in September of 2024. It's a difficult process, but if it works out, we hope to have them visit not only Denver but also Utah to share with some of our churches. Please pray for our siblings throughout the Reformed Presbyterian Church in Cuba.

#### **ADDITIONAL BUSINESS**

Talked about opening positions.

#### OGDEN CHRISTIAN CHURCH, OGDEN, UT

#### PASTORAL POSITION DESCRIPTION

The Ogden Christian Church congregation was initially founded for those with Japanese heritage and has PC(USA) and UCC federated status. We currently have 28 members

on our roll of various ethnic backgrounds, plus about 10 additional individuals who attend regularly. Our congregation has a broad range of ages and personal beliefs. Our church uses a hybrid in-person/online, interactive style worship and plan to continue to do so. We believe that religion is about an ongoing relationship with the Trinity where all are honored and welcome. We are open to an individual who is of any affiliated Protestant background, Minister of Word and Sacrament or CLP, who would be able to meet our needs.

We are looking for a pastor to fulfill the following duties, in person or virtually:

1. Worship leadership – prepare a sermon and assist in leading worship 3-4 times monthly. Note that all services are interactive and are recorded and broadcast online.
2. Facilitate vision seeking with the Board of Directors and the members of the congregation as we move into the future.
3. Be willing to work with our audio/visual director to learn how to facilitate services as needed.
4. Be willing to follow public health recommendations to keep vulnerable congregants safe.
5. Work alongside of the Board in determining office hours and administrative duties. This includes working in East Central Ogden, which has social issues typical of low-income urban areas.
6. Adhere to basic polity of PC(USA) and UCC.
7. Have authority to celebrate the sacraments.
8. Provide special services and visitation as requested.

Total work would be approximately 5-10 hours weekly. Monthly compensation would be as follows:

- Monthly Compensation - \$1000
- Reimbursable expenses including mileage (Negotiable)

Work hours, compensation, and reimbursable expenses (including mileage) are negotiable.

We are excited for the future! If you believe you have skills, experience or visions to offer, please let us know. Let's chat!

Ami Noshiravan,

Clerk of the Board of Directors, Ogden Christian Church

(801) 209-1958

aminordlund@gmail.com

**Community of Grace Presbyterian Church**, in Sandy, UT is seeking a **Director of Education and Growth**, to help our active congregation grow roots both deep and wide, through learning and discipleship, community and fellowship, and by extending our message onto digital platforms.

We have three part-time roles, that can be combined into one full-time job.

The *Director of Christian Education* leads our Youth and Children's Ministry programs.

The *Community Connector* leads our fellowship and hospitality programs, in order to draw existing and prospective members of the congregation together, in a caring way.

The *Digital Storyteller* leads our online engagement efforts, in order to enrich our message for existing participants, and draw in new followers.

The combined position is 30-36 hours/week, compensated in a range between \$21-\$25/hour (\$32,760 - \$46,800 annual), with health insurance and certain benefits available. We expect the **Director of Education and Growth** to be with us on Sunday mornings and other times during the week that the church staff works together as a team, although some of the prep work can be done remotely.

We are searching for a candidate with...

- a strong but not rigid faith;
- a sense of Gospel that is inseparable from Jesus' call to love the least of these;
- experience and skill with young people and parents;

- highly developed interpersonal skills, that give folks a sense of welcome;
- passion for building a beloved community, by working well with our congregation, volunteers, staff, and wider community;
- experience and skill in pastoral care or counseling;
- an ability to communicate creatively across various media;
- skills in digital marketing, social media, graphic design, and/or video editing;
- a commitment to shaping our experience on Earth as it is in Heaven;
- gestures and posture of compassion, justice, and grace.

### **Duties and Responsibilities**

For the Director of Christian Education role:

1. Connect with children, youth, and parents/guardians, and build relationships with them all.
2. Plan and implement youth activities, in order to work toward building a regularly active Youth Group.
3. Lead the Sunday morning Children's Church, including selecting and adapting curriculum, preparing supplies, and working directly with the children.
4. Plan and implement occasional children's activities, other than Sunday mornings (Easter Egg Hunt, Birthday Party for Jesus, etc).
5. Recruit, engage, and cultivate volunteers.
6. Supervise and facilitate the Nursery staff.
7. Include topics of mission & justice into Youth and Children's Ministry.
8. Develop a presence before the congregation as an advocate for Youth and Children's Ministry.
9. Follow all the reasonable expectations of safety, appropriate faith contexts, collegial work relationships, and grace for those we serve.

For the Community Connector role:

1. Plan and implement events that draw the church together.
2. Organize regular Sunday morning hospitality.
3. Prioritize the involvement of volunteers.
4. Utilize mission & outreach events as opportunities for connection.
5. Contribute to an atmosphere of warmth.
6. Actively pursue clear and continuous communication with the staff and congregation.

For the Digital Storyteller role:

1. Contribute to online engagement with written and visual media content, making effective use of newsletters, social media, and web design and content.
2. Serve as the staff resource for the AV Team.
3. Promote church events through all our online platforms in a timely and clear fashion.
4. Keep up with digital trends, aware of our congregation's online participation.
5. Work with the Pastor and Admin Director to continually improve our offerings.

### **About Community of Grace Presbyterian Church**

CoG is a justice-seeking, LGBTQ+ affirming, intellectually and theologically curious congregation. We want our adults to know, and our children to grow into the awareness, that they are loved by God and the church, regardless of what stigma the world might place on them; and as their spiritual home, we want them to know they have a place to share love through the church.

Contact Rev Hansen Wendlandt ([pastor@cogpc.org](mailto:pastor@cogpc.org)) to submit a cover letter and resume, or to ask any questions. Find us at [www.cogpc.org](http://www.cogpc.org).

### ***Director of Family Ministry***

The Director of Family Ministry enriches the Christian faith formation of Cottonwood Presbyterian Church's (CPC) children, youth and families through building trusted relationships and teaching them to be faithful followers of Jesus. This person will have a passion for children and youth ministry with a strong heart for growing disciples of Jesus.

**Description and Responsibilities****Visioning:**

Work with the Pastor and Discipleship Ministry Team (DMT) to enhance our ministry to children, youth and their families.

- Define the vision, core values and mission of the children and youth ministries at CPC. Use that to guide short-term (1-2 years) and long-term (5+ years) goals.
- Effectively share the vision with the church to build momentum and engagement.
- Annually evaluate the effectiveness of the children and youth ministries in relation to the short and long-term goals, through formal feedback from youth, parents, DMT and the congregation.

**Relationships and Communication:**

Build trusted relationships with the children, youth, families, volunteers, and the congregation. Ensure that these relationships are nurtured and rooted in joyful Christian discipleship to provide guidance, support, and encouragement in the faith development of children and youth.

- Quickly and immediately learn the names and faces of all children, youth, and parents.
- Have a welcoming attitude for all children, youth, families, volunteers and visitors.
- Develop a strong relationship with Wonderbloom the pre-school that uses our building by acting as a liaison, teaching chapel to the children and attending events when appropriate.
- Oversee the church nursery and nursery attendants by scheduling, communicating and hiring.
- Create a communication program, including digital, written, in-person, and text with parents and youth. Encourage open, trusted dialogue where concerns and suggestions can be confidentially shared.
- Organize and publicize events in a timely and clear manner so everyone is informed and excited to participate. Create confidence for parents that their children and youth will be safe and faithfully nurtured.
- Prepare, design and send out weekly and monthly newsletters and special communications by overseeing our CRM flow.
- Oversee our online reputation which includes all social media outlets and Google business listing and produce contact when appropriate.

**Christian Education and Programs:**

Set a tone of joyful enthusiasm to ensure all children and youth programs have a winsomely Christian atmosphere. Ensure that children and youth programming are consistent with the mission, core values and goals of the church.

- Work with the Pastor and DMT to develop a comprehensive Christian education plan for children and youth, from birth through 12th grade.
- Evaluate all curriculum annually, and make suggestions as needed.
- Manage Kid's Church on Sunday mornings to ensure teachers are scheduled, lessons are available, supplies are stocked, and the program runs smoothly.
- Direct all aspects of the annual Vacation Bible School, with support from DMT. This includes recommending curriculum, organizing volunteers, coordinating the various activities, etc.
- Plan quarterly children's activities (K-5th grade) for fun, fellowship and to know God's love.
- Plan monthly youth activities (6th-12th grade) for fun, fellowship and a deeper faith in God.
- Direct and manage annual youth summer camp opportunities.
- Working with DMT, manage the children and youth ministry budget to ensure it is used appropriately in all programming, and stays within the annual budget.
- Coordinate the weekly children's sermon in the worship service with the Worship Committee and teach the children's sermon at least monthly.

**Recruiting and Supervision:**

Coordinate and supervise all hands-on volunteers, calling them to use their gifts and talents.

- Audit current policies and procedures and make recommendations, especially related to

teachers and volunteers.

- Ensure all adults working with children and youth complete background checks.
- With the support of the DMT, recruit and train all children and youth volunteers. Plan and direct annual training events.
- Provide consistent and creative leadership and encouragement to build long-term retention of volunteers. This includes spiritual and community support.

**Time Commitment:** 20-30 hours per week, including every Sunday.

**Special Talents, Skills Preferred:** This person should have a joyful attitude with a deep personal faith foundation and openness to nurture that in others. A team-player that invites others to the table and welcomes all. The specialist needs to have skills of administration, organization, delegation, recruitment, ability to meet deadlines, and, of course, relate to children and youth well.

**Resources and Training Provided:** Ongoing continuing education opportunities.

Ogden Christian Church has a Pastoral Position. Looking for part time pastor to help prepare sermons and seeing a vision with the church moving forward. Also with setting up hybrid service. Adhere to PCUSA have ability to provide sacrament. Putting 5-10 hrs. weekly for \$1000.

Laura Stellmon congratulations for getting married.

#### **NEXT MEETING**

The next meeting of the Presbytery of Utah will be held November 4, 2023, in person at Springville Community Church in Springville.

**MSP to adjourn with prayer.**

#### **ADJOURNMENT**

Dave adjourned the meeting and Rev. Mirjam Haas-Melchior gave the closing prayer at 11:15am.

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Candice Sweet  
Stated Clerk

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Jennifer Broadwell  
Recording Clerk