

**Minutes of the Stated Spring Meeting of the Presbytery of Utah  
Zoom Meeting  
October 09, 2021**

The Presbytery meeting was held virtually via Zoom. Participants received documents and instructions for participation prior to the meeting. Technical support was also offered via phone and email.

**CALL TO ORDER**

Tim Fluetsch, Moderator opened the meeting with prayer at 9:30 am.

**ROLL CALL**

The roll was called and the Stated Clerk declared a quorum present.

**Teaching Elders**

*P = Present*

*E = Excused*

*A = Absent*

	<b>Winter</b>	<b>Spring</b>	<b>Fall</b>
Aeschbacher, Steve	P	P	P
Allen, Noel	P	P	P
Annunciacao, Gerson	E	E	E
Bartlett, Jan	E	E	E
Besthorn, Elaine	P	P	P
Clingan, Ralph	P	P	P
Cormack-Hughes, Nancy	P	P	P
Dalgarno, Scott	P	N/A	N/A
DeLong, Stan	P	P	P
Draskovic, Jon	P	P	P
Eddy, Robyn	P	E	P
Fleishman, Andrew	A	A	P
Forbes, Derek	E	P	P
Haas-Melchior, Mirjam	P	P	P
Hall, Monica	E	P	E
Hammond, Alan	E	E	E
Han, Man Sik	A	A	A
Holslag, Thomas	P	E	E
Holve, Nancy	P	P	E
Hughes, Phil	E	P	P
Imperiale, Mike	E	E	E
Kalvesmaki, Ken	E	E	E
Kramer, Brad	P	P	P
Lower, George	E	E	E
Memmott, Virginia	E	E	E
Moler, Martha	P	P	P
Myers-Tegeder, Christine	P	P	P
Nakaoka, Robert	P	P	E

<b>Teaching Elders (cont.)</b>	<b>Winter</b>	<b>Spring</b>	<b>Fall</b>
O'Dowd, Andrew	E	E	E
Pearson, Nancy	P	P	E
Pritchett, Chris	P	P	E
Putnam-Netto, Catherine	P	P	P
Schreiber, Catherine	P	P	P
Scott, Richard	E	E	E
Silliman, Jeff	P	P	P
Stellmon, David	E	E	A
Stellmon, Laura	P	E	P
Tobey, Catherine	P	A	P
Vail, Meghan	P	P	P
Weber, Stephen	E	E	E
Weins, Dolores	A	P	E

### **Ruling Elder Commissioners**

*P = Present      E = Excused      A = Absent*

	<b>Winter</b>	<b>Spring</b>	<b>Fall</b>
American Fork	Gail Roche	Gail Roche	<i>None</i>
Brigham City	Ray Stender	<i>None</i>	Ray Stender
Cedar City	Dana Covey	Dana Covey	Dana Covey
Delta	Mavis DeLong	Mavis DeLong	Mavis DeLong
Kanab	<i>None</i>	<i>None</i>	<i>None</i>
Logan	Mark Riffe	<i>None</i>	Mark Riffe
Ogden Christian	Shelly Oda	Shelly Oda	Ami Noshiravan
Ogden First	Karen Christensen	Karen Christensen	Karen Christensen
Ogden Trinity	Jane Lee Vondette	Jane Lee Vondette	Jane Lee Vondette
Richfield	Ken Elmore	Ken Elmore	Ken Elmore
SLC Cottonwood	Barbara White	Barbara White	Barbara White
SLC First	Carolyn Chase	Carolyn Chase	Carolyn Chase
SLC Japanese	Daniel Cheung	<i>None</i>	Daniel Cheung
SLC Korean	<i>None</i>	<i>None</i>	<i>None</i>
SLC Mt. Olympus	Linda Duffy	Linda Duffy	Linda Duffy
SLC Wasatch	Jackie Solon	Jackie Solon	Jackie Solon
Sandy Community of Grace	Barbara Gentry	Barbara Gentry	Barbara Gentry
Springville	Carol Day	Carol Day	Carol Day
St. George Good Shepherd	Gloria McGilloway	<i>None</i>	Gloria McGilloway
Preston	<i>None</i>	<i>None</i>	<i>None</i>

### **Other Elder Commissioners**

*P = Present      E = Excused      A = Absent*

<b>Commissioner Position</b>	<b>Commissioner Name</b>	<b>Winter</b>
Stated Clerk	Candice Sweet	P
Moderator, Presbytery	Tim Fluetsch	P

Moderator, Presbyterian Women	Verlane Seiler	P
Moderator of Council	Nancy Cormack-Hughes	Clergy Roll
Moderator of COM	Laura Stellmon	Clergy Roll
RE Member of Council	John Gilchrest	P
RE Member of Council	David Keene	P
RE Member of Council	Dave Patten	P

<b>CLPs / CREs</b>	<b>Winter</b>	<b>Spring</b>	<b>Fall</b>
	<i>P = Present</i>	<i>E = Excused</i>	<i>A = Absent</i>
Collins, Marilyn	P	E	P
Day, Evan	P	P	P
Keene, Ellen	P	P	P
Probasco, Kirk	A	N/A	N/A
Ramer, Bobbie	P	P	P
Skogrand, Linda	P	P	P
Stirba, Peter	P	P	P

<b>Candidates / Inquirers</b>	<b>Winter</b>	<b>Spring</b>	<b>Fall</b>
	<i>P = Present</i>	<i>E = Excused</i>	<i>A = Absent</i>
Bingham, Craig	A	A	A
Bingham, Hanna	A	A	A
Burgess, Paul	P	A	A
Hewes, April	A	A	A
Magill, Breanne	A	A	A
Nelson, Erica	A	A	N/A
Newport, Teresa	A	A	A
Uluave, Luana	A	P	P
White, Jamie	A	A	A

<b>Guests and Other Attendants</b>	<b>Affiliation</b>
Aloha Whitney	Trinity
Elizabeth Harald	Wasatch
Jim Sweet	Ogden First
Kristin Leucht	Board of Pensions
Loyda Kyremes	Wasatch
Rob Hagan	Presbyterian Foundation
Rene Myers	PCUSA
Luana Uluave	Candidate

<b>Staff</b>	<b>Winter</b>	<b>Spring</b>	<b>Fall</b>
Jensen, Bobbie	P	P	P
Humphrey, Christine	P	P	P
Adam Tobey	P	P	P

## **APPROVAL OF AGENDA**

A motion to approve the agenda as WRITTEN was seconded and carried with no discussion. **MSP (Moved, Seconded, Passed, Motions from committee do not require a second)**

### Agenda

Welcome – Tim Fluetsch, Moderator

Quick Zoom tutorial – Bobbie Jensen

1. Call to Order – Tim Fluetsch, Moderator
  - a. Open with prayer
  - b. establish quorum
  - c. approval of agenda
  - d. Seat new and corresponding members
    1. Rev. Hansen Wendlandt, Community of Grace (Sandy)
    2. Rev. Celest Lasich, Community Presbyterian (Cedar City)
    3. Rev. Michelle Jean-Mary (Member at large)
  - ii. New Commissioners
  - iii. Visitors:
    1. Rev. Rob Hagan, Presbyterian Foundation
    2. Rev. Rene Myers, Presbyterian Mission
    3. Rev. Kristin Leucht, Board of Pensions
2. Worship, Celebration of the Lord's Supper (sermon, communion) – Rev. Phil Hughes
3. Educational Offering – Matthew 25 – welcoming the Other
  - a. Presentation – Tim Fluetsch and Rev. Rene Myers (video)
  - b. Vote to become Matthew 25 Presbytery
  - c. Vote to create Matthew 25 Task Group
4. Overture to the General Assembly – Second Reading
  - a. Presented by Rev. Ralph Clingan
  - b. Report by Polity Task Group
  - c. Vote on Overture
5. A Time of Thanks
  - a. Christine Humphrey (Treasurer)
  - b. Rev. Nancy Pearson (Cedar City)
  - c. Rev. Tom Holslag (Cottonwood)

## 6. Reports

- a. Coordinating Council – Rev. Nancy Cormack-Hughes
  - i. C/Y/VA Policy
  - ii. Sexual Misconduct Policy
- b. Committee on Ministry – Rev. Laura Stellmon
- c. Committee on Preparation for Ministry – Rev. Meg Vail
- d. Committee on Representation and Nominations – Rev. Ralph Clingan
  - i. Positions to be filled and approved
  - ii. Nominations for Commissioners to General Assembly (June 18-July 9, 2022)
- e. Youth of Utah Presbytery Report – Rev. Adam Tobey
  - i. Triennium financial support
- f. Finance Committee and Treasurer’s Report – Christine Humphrey
  - i. Approve budget
- g. Personnel Committee – David Keene and Rev. Nancy Cormack-Hughes
  - i. Treasurer position
- h. Report of the Executive Presbyter – Rev. Mirjam Haas-Melchior
- i. Report of the Stated Clerk – Candice Sweet

## 7. Additional Business

- a. Install Rev. Steve Aeschbacher as Moderator

## 8. Adjournment

## 9. Closing Prayer - Tim Fluetsch

## 10. March Stated Meeting – March 12, 2022, location to be determined

There will be a lunch break at 12:30

### **SEATING NEW/CORRESPONDING MEMBERS**

1. Rev. Hansen Wendlandt, Community of Grace (Sandy), Installed Pastor
2. Rev. Celest Lasich, Community Presbyterian (Cedar City), Interim Pastor
3. Rev. Michelle Jean-Mary (Member at large)

### Visitors:

1. Rev. Rob Hagan, Presbyterian Foundation Presentation about Legacy Giving
2. Rev. Rene Myers, Presbyterian Mission See Below
3. Rev. Kristin Leucht, Board of Pensions Presentation about Board of Pensions services and deadlines

### **WORSHIP AND SACRAMENT**

Tim Fluetsch welcomed Rev. Phil Hughes, Pastor at American Fork Presbyterian Church, who led worship and communion.

## EDUCATIONAL OFFERING

Matthew 25 – welcoming the Other

- a. Presentation – Tim Fluetsch and Rev. Rene Myers (video)
- b. Vote to become Matthew 25 Presbytery **Motion: Presbytery of Utah shall become a Matthew 25 Presbytery. MSP**
- c. Vote to create Matthew 25 Taskforce **Motion: Presbytery of Utah shall form a permanent Matthew 25 committee to continue implementing Matthew 25 initiatives at the Presbytery level and assist congregations in their initiatives. MSP**

## OVERTURE TO THE GENERAL ASSEMBLY

Second Reading

- a. Presented by Rev. Ralph Clingan
- b. Report by Polity Task Group
- c. Vote on Overture: **Motion: Forward this Overture to the General Assembly. MP**

Overture to General Assembly

The Presbytery of Utah submits this overture to the 225th General Assembly (2022): that World Mission expand its presence in the region of Russia, Belarus, and Ukraine to listen deeply and broadly to the many different voices in the region. The people in each of these three nations are struggling under the weight of multiple conflicts and crises, both inside their countries and in their relationships with each other. It is important for the Church to understand these conflicts and to be aware of our own country's participation in them. The purpose of this proposed increased presence in the region is to educate our constituency about the complexities of the situations, enabling Presbyterians to evaluate critically and neutralize the effects of propaganda. The Matthew 25 vision of PC(USA) encourages us to “actively engage in the world,” challenging us not only to boldly take action in our own communities and nation, but to reach out to others in the world, to hear their pain, to understand their challenges, and to be instruments of peace, love, and justice.

### Actions Recommended

Three study trips have already been accomplished during this time of war in Ukraine, two sponsored by The Office of Middle East and Europe and one jointly sponsored with the International Peacemaking Program. In each case, a small group of staff and constituents met with church leaders in Russia and Ukraine to listen and explore their understanding of the conflict and the church's role in it. These were powerful trips for the small number who participated, but the impact on the broader church's understanding has not been significant. To expand that impact, we ask the Office of Middle East and Europe in collaboration with the Office of Compassion, Peace and Justice, to include the International Peacemaking Program and the Office of Public Witness, to implement the following actions:

- Conduct annual study tours of 6-8 Presbyterians accompanied by staff,
- Engage in discussions, in-person or virtually, with a diversity of voices from Orthodox and Protestant churches and faith-based Non-Governmental Organizations (NGOs) in the three countries,
- Utilize Presbyterian News Service to publish articles that help Presbyterians understand the complexities within the region and our own country's engagement in the region,
- Develop and distribute a toolkit for churches interested in learning more and/or participating in future study tours,
- Develop a reading list for churches who want to understand the conflicts in the region,
- Develop and distribute study guides in cooperation with the Belarus, Ukraine, and Russia Mission (BURM) Network,

- Identify opportunities for youth engagement across the region, that would include youth from the United States.

### **Rationale:**

As observers in the United States, we sometimes find ourselves participating or taking sides in the conflicts of the region, without fully grasping the many different points of view and the historical complexities that influence them. There is clearly a serious need for reconciliation between Russia and Ukraine, but the need is also great within Ukraine itself among churches, cultures, and language groups. We need reconciliation between the United States and Russia, as well as between the United States and Ukraine; a reconciliation that is only possible when we listen for understanding to the diverse voices within these two countries.

The current conflict in Belarus began between the government and the people, particularly the younger generation, complicated by the regional geo-political context and the threat of Russian interference, and exacerbated by the tension between Russia and the West. We need to hear what the churches in these countries are (or are not) doing toward reconciliation and peacemaking, and reflect on our own role in the process. The effect of our sanction policies is that ordinary people are being impoverished and are struggling. There is a pattern of division across the globe, with increasing efforts to separate people. By expanding our awareness and understanding of positive steps toward peacemaking and negative steps that deepen the divides or violate human rights, we are better able to recognize similar patterns in our own context. The current global trends demand that we, the Church, work intentionally with others to overcome propaganda that fuels divisions by seeking to build bonds of trust. It is only through efforts to understand and appreciate each other that we are able to engage ecumenically and become witnesses for peace and unity in the Body of Christ.

### **Desired Outcomes**

With these focused actions:

- Presbyterians will have the tools they need to evaluate critically what they hear in the media.
- A larger community will develop of Presbyterians committed to peacemaking in this context and globally.
- Local congregations will be better equipped to engage with global partners, enriching both.
- The Church will have a better-educated constituency who are more prepared to be advocates for peace and justice.
- The Church will expand its Matthew 25 vision of eradicating systematic poverty, dismantling racism, and building congregational vitality through dialogue with partners in the region.
- The youth of all four countries do not carry the weight of our history, which propaganda preys on, and therefore will play a meaningful role in dialogue.

### **Financial Impact**

The cost of implementing this overture is relatively small and might include:

- Cost of preparing and distributing information,
- Partial scholarships, particularly for youth engagement, which are a powerful investment in the future. The cost of study tours for staff will be covered by participants, so the only cost for World Mission is staff time. In order to make this time, we acknowledge the necessity of a shift in priorities, but the critical nature of the situation in this region warrants the investment.



The map on the left (Commonwealth of Independent States – European States) shows the countries of interest, Belarus, Ukraine, and Russia, for the Belarus, Ukraine, and Russia Mission (BURM) Network.

In the map above, Crimea, annexed in 2014 by Russia is shown in orange. The conflict area between Russia and eastern region of Ukraine is also shown in orange.

## A TIME OF THANKS AND WELCOME

- a. Christine Humphrey (Treasurer)
- b. Rev. Nancy Pearson (Cedar City)
- c. Rev. Tom Holslag (Cottonwood)

## REPORTS

Coordinating Council – Rev. Nancy Cormack-Hughes

**Motion: The Council recommends that the per participant cost of Youth Triennium 2022 is subsidized in order that each participant pays \$700; with the subsidy funding to be drawn from the designated Triennium fund and the unrealized gains of the West Legacy Fund. MP**

**Motion: The Council recommends the Child / Youth/ Vulnerable Adult Protection Policy Dated October 9, 2021 replace the September 2017 Youth Protection Policy. MP (see index)**

**Motion: The Council recommends to amend the Sexual Misconduct Prevention Policy dated October 9, 2021, (as amended). MP (see index)**

**Motion: The Council recommends an increase in the Presbytery Per Capita by \$2.00 per member; the total Per Capita would thus become \$41.48 for 2022. MP**

**Report of the Coordinating Council  
September 16, 2021**

The Coordinating Council of the Presbytery of Utah met on September 16, 2021 via Zoom

Minutes of the April 22, 2021 Coordinating Council were approved.

Minutes of the June 24, 2021 Coordinating Council were approved.

Minutes of the May 15, 2021 Presbytery meeting were approved.

News and updates from around the Presbytery were shared.

**Action item: The Council recommends that Tim Fluetsch serve in the position of Treasurer for the Presbytery of Utah.**

**Action item: The Council recommends that the per participant cost of Youth Triennium 2022 is subsidized in order that each participant pays \$700; with the subsidy funding would be drawn from the designated Triennium fund and the unrealized gains of the West Legacy Fund.**

**Action item: The Council recommends that the Presbytery commit to joining the Matthew 25 initiative.**

**Action item: The Council recommends the attached Youth Protection Policy replace the September 2017 Youth Protection Policy.**

**Action item: The Council recommends to amend the Sexual Misconduct Prevention Policy [see attached].**

**Action item: The Council recommends an increase in the Presbytery Per Capita by \$2.00 per member; the total Per Capita would thus become \$41.48.**

New Business included: the Ministry Education and Support of GA recommending the Presbytery of Utah certify a CE Educator.

Reports from the following were reviewed:

- Committee on Ministry
- Committee on Preparation for Ministry
- Committee on Nominations and Representation
- Youth of Utah Presbytery
- Finance/Treasurer
- Executive Presbyter

Future Coordinating Council and Presbytery meetings:

2/17/22 – Coordinating Council

3/12/22 – Presbytery

Rev. Nancy J. Cormack-Hughes  
Moderator, Coordinating Council

Committee on Ministry – Rev. Laura Stellmon

**Motion: The Presbytery suggests the 2021 cost of living increase for Called Pastors is 5.2%. The COM recommends the congregations in the Presbytery provide this to the Pastors in their call. MP**

**Committee on Ministry Report  
to Presbytery of Utah  
October 9, 2021**

**ACTION ITEM:**

**The Committee on Ministry recommends that the Presbytery of Utah recommend to its churches a Cost of Living Adjustment (COLA) of 5.2% for pastors' compensation packages for the year 2022.**

Rationale: The Consumer Price Index data as of July for the West was 5.2%. As of the end of July that same CPI West data was sitting at 5.4%. Social Security COLA is sitting at 6.1% currently. COM's recommended COLAs for the last several years have been right at or under 2%. We want our churches to be able to attract quality pastoral candidates, and to keep them as well. One of the ways to do that is fair and adequate compensation.

**FOR YOUR INFORMATION:**

Since the May 2021 meeting of the Presbytery of Utah, the Committee on Ministry has taken the following actions on behalf of the Presbytery:

\*With thanks for their service, approved the retirements of Rev. Nancy Holve, Rev. Tom Holslag, and Rev. Nancy Pearson.

\*Approved commissions to install Rev. Jon Draskovic at First Presbyterian Church of Ogden, Rev. Hansen Wendlandt at Community of Grace, and Rev. Chris Pritchett at Mount Olympus. Terms of call were also approved for Rev. Wendlandt.

- \* Approved a one year contract between CLP Bobbie Ramer and Springville.
- \* Approved an interim contract for Rev. Elaine Besthorn to serve at Wasatch.
- \* Approved Rev. Nathan Sautter for membership in the Presbytery of Utah and terms of call for him to serve at Cottonwood.
- \* Approved the request for Rev. Monica Hall to labor outside the bounds of the Presbytery of Utah so that she might serve as Interim Executive Presbyter of the Presbytery of Wyoming.
- \* Approved changes to the COM manual regarding minimum compensation for CLPs entering into contracts with congregations.

- \* Approved the transfer of Rev. David Bierschwale to the Presbytery of Yellowstone.
- \* Approved the transfer of Rev. Michelle Jean-Mary into the Presbytery of Utah when the way be clear.
- \* Approved the requests from Richfield and Cedar City to form Pastor Nominating Committees.
- \* Approved an interim contract between Rev. Celeste Lasich and Cedar City. She will be a temporary member of the Presbytery of Utah.
- \* Approved renewal of interim contract between Rev. Steve Aeschbacher and FPC Salt Lake City.
- \* Approved a grant of \$3000 from designated Covid relief monies for Kanab.
- \* Approved a grant of \$5000 from designated Covid relief monies for FPC Logan.
- \* Following the above two grants, \$2000 remains in designated Covid relief monies.

Committee on Preparation for Ministry – Rev. Meg Vail

**Motion: The committee recommends that Inquirer Luana Uluave be advanced to Candidate. MP**

**COPM September 2021 Report to Presbytery**

**Inquirers Under Care of the Committee**

**Paul Burgess**

Inquirer as of January 9, 2020

Last Annual Consultation: December 2020

*Met with Committee: August 2021 in SLC & Via Zoom*

Under care of session at Mount Olympus Presbyterian Church

Passed Bible Content Exam, Completed Psychological Evaluation

Attending Columbia Seminary, Decatur

Fall 2021 Ordination Exam in Polity

**Liaison: Rev. Nancy Holve**

**Luana Uluave**

Inquirer as of March 27, 2020

Last Annual Consultation: March 2021

*Review for Candidacy: September 2021*

Under care of session at Wasatch Presbyterian Church

Passed Bible Content Exam, Completed Psychological Evaluation

Fall 2021 Ordination Exams in Polity & Worship

Attending ILIFF Seminary, Denver (online) with Dubuque Coursework

**Liaison: Rev. Chris Pritchett**

**Candidates Under Care of the Committee**

**Craig Bingham**

Candidate as of February 22, 2020

*Last Annual Consultation: August 2021*

Under care of session at Cottonwood Presbyterian Church

Passed Bible Content Exam, Senior Exams not Scheduled

Graduated from Princeton Seminary, Spring 2021

**Liaison: Rev. Phil Hughes**

**Hanna Bingham**

Candidate as of February 22, 2020

*Last Annual Consultation: August 2021*

Under care of session at Cottonwood Presbyterian Church

Passed Bible Content Exam, Senior Exams not Scheduled

Graduated from Princeton Seminary, Spring 2021

**Liaison: Elder Liz Harald**

**April Hewes**

Candidate as of May 12, 2018

Last Annual Consultation: December 2020

Under care of session at Wasatch Presbyterian Church

BCE and Senior Ordination Exams to be Scheduled

Graduated from San Francisco Theological Seminary  
 Will pursue doctoral studies with University of the Redlands  
**Liaison: Elder Linda Griffen**

**Terresa Newport**

Candidate as of September 29, 2018  
*Last Annual Consultation: August 2020*  
 Due to meet with CoPM November 2021  
 Under care of session at Wasatch Presbyterian Church  
 Passed Bible Content Exam, No Senior Exams Completed  
 Seeking Board Certification in Chaplaincy  
**Liaison: Elder Linda Griffen**

**Jamie White**

Candidate as of October 10, 2020  
*Last Annual Consultation: June 2021*  
 Under care of session at Mount Olympus Presbyterian Church  
 Passed Bible Content Exam, Polity, Worship, and Sacraments  
 Fall 2021 Ordination Exam in Exegesis  
 Completing third year at Princeton Seminary, expected graduation May 2022  
 Completing Extended CPE with Penn Medicine Princeton Fall 2021  
**Liaison: Rev. Meg Vail**

**Certified Candidates under Care of the Committee**

**Breanne Magill**

MDiv Graduate of Fuller Seminary Effective June 2021  
 All Ordination Exams and CPE Completed  
 Psych Evaluation Completed  
*Certified Ready to Receive a Call by CoPM, June 2021*  
 Parish Associate at FPC, Salt Lake City effective 7/1/2021

**Erica Nelson - No Longer Under Care**

**Called as Pastor to Heritage Presbyterian Church, Lincoln, Nebraska**  
 Ordained and Installed, September 2021 at HPC

**Actions Taken by the CoPM on Behalf of the Presbytery since May 2021**

1. Certified Breanne Magill ready to receive a call effective June 2021

**Recommendations to Presbytery**

1. Motion to Enroll Luana Uluave as a Candidate with Utah Presbytery

Respectfully submitted,  
**Rev. Meg Vail, CoPM Moderator**

Committee on Representation and Nominations – Rev. Ralph Clingan

**Motion: Elect the following slate of members and officers. MP**

**Motion: Elect these representatives to the 2022 General Assembly, for The Utah Presbytery: MP**

2022 General Assembly

Robin Eddy (MWS) Bobbie Ramer (RE) William Fluetsch (YAAD)

Derek Forbes (MWS), alternate; Loyda Kyremes (RE), alternate; Nagwa Fokunang (YAAD), alternate

**Report of the Committee on Nominations and Representation**

The committee submits the following nominations for the Presbytery’s consideration and action:

**Presbytery 2022**

Steve Aeschbacher (MWS) Moderator

Dave Patten (RE) Vice Moderator

**Coordinating Council:**

Moderator: Nancy Cormack-Hughes (MWS)

Class of 2022

RE vacancy

Class of 2024

Dave Keene (RE)

Phil Hughes (MWS)

**Committee on Ministry**

Moderator: Derrick Forbes (MWS)

Class of 2024

Andrew Fleischman (MWS)

Barbara White (RE)

Jon Draskovic (MWS)

Jackie Solon (RE)

**Committee on Preparation for Ministry**

Moderator: Meg Vail (MWS)

Class of 2022

Liz Harold (RE)

Class of 2024

Meg Vail (MWS)

Roger Fadness (RE)

**Synod Nominating Committee**

Kathy Schrieber (MWS)

**2022 General Assembly**

Robin Eddy (MWS)

Derrick Forbes (MWS) – alternate

Bobbie Ramer (RE)

Loyda Kyremes (RE) - alternate

Paul Fluetsch (YAAD)

Nagwa Fokunang (YAAD alternate)

Respectfully submitted,

Ralph Clingan (MSW)

Moderator, Committee on Nominations and Representation

Youth of Utah Presbytery – Rev. Adam Tobey

Adam thanked the Presbytery for approving Triennium financial support (see item under Coordinating Council), and reviewed his report.

Q2 Event - Juneteenth Celebration

We were excited to be able to meet after what seemed like an eternity apart from one another. On June 19th, students from across the Presbytery of Utah joined together at Sugarhouse Park for a Juneteenth themed picnic with yard games, grilling, and fellowship. After lunch, 2 students spoke about what they thought about Juneteenth being recognized as a Federal holiday, why it is important to continue to remember our past (hint: we are a people who forget!), and how being Black has informed their perception of the world (particularly over the last couple of years). We shared communion together before cleaning up the park and meeting with Rev. Alfred Murillo of Synergy in Action, a ministry dedicated to connecting congregations across Utah with their communities in meaningful ways of service. We helped hand out a refrigerated box truck's worth of food to a number of families in a neighborhood with a smile behind our masked faces.



Around 20 student joined us, along with 6 adult advisors, from First Presbyterian Church of Logan, First Presbyterian Church of Salt Lake City, Mount Olympus Presbyterian Church, and Community Presbyterian Church of American Fork.

This event went well overall, and I was grateful to see many of our young people from different congregations eating lunch with and serving with one another. For some of our congregations in Ogden, transportation to these events has been an issue. I am planning to rent a van for our next event in order to bring students from Ogden down with me to our next event in Salt Lake City.

Q3 Event - Little-Late Back to School Celebration

Our Q3 event was hosted by Mt. Olympus Presbyterian Church on Sunday, September 26. For this event, students met at Mt. Olympus for the 11am worship service, after which we enjoyed pizza, yard games, and copious amounts of dodgeball. We soon ventured off to Parley's Nature Park, where we talked about earthcare and cleaned up garbage along the trails. We then headed off to Top Golf for a couple hours of golfball whacking fun, and couldn't even think about finishing the massive amounts of food they brought for us. It was quite a feast! Some students were picked up at Top Golf, and the remainder of the students headed back to the Mt. Olympus campus to play some more dodgeball, hang out, or simply lay in the grass because we were beat after the long day.



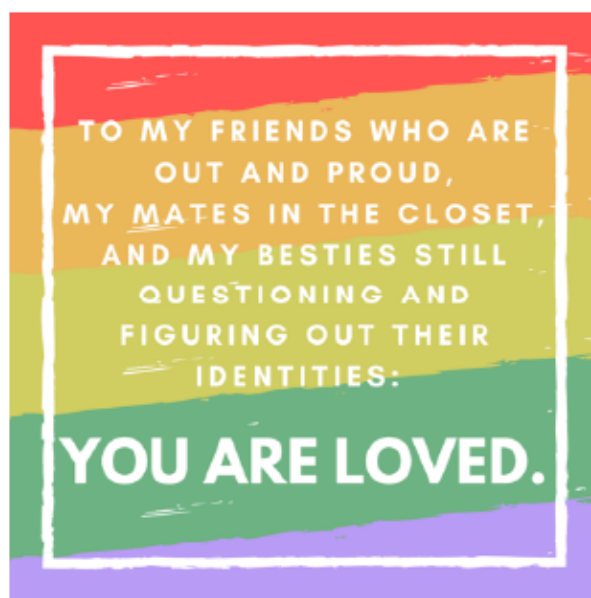
During this event, we saw 48 unique students spread throughout the event, with 3-4 students coming and going at different times due to other commitments. Students joined us from First Presbyterian Church of Ogden, the greater Ogden area, First Presbyterian Church of Salt Lake City, Community of Grace Presbyterian Church, Mt. Olympus Presbyterian Church, Cottonwood Presbyterian Church, and Valley Community Presbyterian Church of Richfield. We were particularly grateful to have students from the surrounding Richfield area join us for the first time since we started this program, and are grateful to Renate Preiss-Anderson and Kelsey Ames for being the catalyst which connected the students they serve with other students from around the presbytery.

This event was a lot of fun, and we had a number of students report how they were looking forward to the next event. Meaningful interactions were had with students, one of which was a student coming to a youth director and talking openly about their struggle of feeling like they are living in the shadow of their "perfect" sister. The youth director had an opportunity to tell them how they were awesome just as they were, and was able to elevate this student's unique gifts and talents as their own. This particular student, who does not currently attend a congregation in the Presbytery of Utah, reported after this conversation how they wanted to continue to be a part of these events. I am grateful for stories like these that I get to be a part of and witness, and know there are many more conversations happening at these events which are working to form our young people spiritually, emotionally, and socially.

#### YUP YAC

Our Youth Advisory Council (YAC) has continued to be helpful in regards to planning and dreaming up new events, and was particularly thoughtful when it came to our Juneteenth event. We are delighted that our young people are continuing to advise the direction of this program, and are looking forward to their continued input as we work together to create programming.

The YAC has continued to serve by putting together social media posts as well. In June, one of the students serving on the YUP YAC put together the words to a social media post for Pride Month. It saw almost 12,000 views on Facebook, and was shared to 52 other Facebook pages. This post also saw a good deal of traction on Instagram. We could not be more grateful for the opportunity to elevate the voices of our young people, particularly when they are sharing who God is, and how much God loves each and every one of us.



YUP Yoke

We have continued our twice-monthly email newsletter the YUP Yoke. This email serves those who engage in ministry with young people throughout Utah by equipping us with a variety of tools, including information concerning upcoming YUP events, tools to help jumpstart theological discussions surrounding current events, and giving access to various theological, biblical studies, and practical ministry resources. It also celebrates the great ministry that is happening in PC(USA) congregations across Utah. If you want to sign up for this newsletter, [click here](#).

Youth Mental Health First Aid Course

The Presbyterian Mission Agency has granted our program funds to run multiple Youth Mental Health First Aid Courses for those working with people throughout our presbytery and beyond. This grant allows us enough funding to offer three Youth Mental Health First Aid Courses in the 2021 calendar year among PC(USA) congregations, and 3 courses to other non-profits in the community who serve young people in 2022. The Youth Mental Health First Aid course is designed to equip adults working with young people the ability “to identify, understand and respond to signs of mental illness and substance use disorders in youth” ([https://www.mentalhealthfirstaid.org/wp-content/uploads/2021/04/043021\\_Youth-MHFA-One-Page.pdf](https://www.mentalhealthfirstaid.org/wp-content/uploads/2021/04/043021_Youth-MHFA-One-Page.pdf)). Though COVID and schedules have caused us to reformat the way in which we will offer Youth Mental Health First Aid courses, we are grateful that the information in this very important course is getting dispersed to the adults who care for the young people in our congregations.

We held our first course on September 11 at Mt. Olympus Presbyterian Church. 8 youth workers joined together to learn about signs and symptoms of mental health challenges, and practiced ways in which we can best respond to the young people we serve who find themselves in crisis scenarios. We also learned how important protective factors can be for the young people we serve, and how crucial our roles as adults in their lives can be in regards to helping them maintain good mental health. We have another course set for November 20, hosted at First Presbyterian Church of Salt Lake City, and are finalizing details for a 3rd offering of this course before the calendar year is up.

Presbyterian Youth Triennium 2022

Presbyterian Youth Triennium 2022 will be held over July 24-27. Our planning is well underway in regards to budgeting, beginning to spread the word amongst congregations, and working to strategize fundraising. We are planning to hold an informational meeting for Triennium in October or November in order to begin to see how many students are hoping to attend. Triennium 2022 will look differently than it has in the past. It will be a day shorter, and will not be held at Purdue University, but instead the Indianapolis Conference Center. Lodging will be in hotels. These changes have raised the cost per participant significantly from the Triennium 2019 costs. Based off of Triennium 2019 costs, Triennium 2022 is projected to be close to \$400/participant than Triennium 2019. I am delighted that after bringing this issue to Coordinating Council, they have agreed to make sure the cost per participant does not exceed \$700. This means the Presbytery of Utah will take care of half of the cost of Triennium for students and adult advisors who want to go. There are a number of ways in which this funding will occur, though it is too early to tell how much money exactly will be allotted to make this a possibility. Together with other youth workers, we will put together a number of fundraising strategies and ideas for students and their congregations, as well as conduct fundraising from the Youth of the Utah Presbytery side of things as well. We will surely be able to bring members of the presbytery a number of ways in which they can also support our young people financially at our next Stated Presbytery Meeting as well.

Until then, be well!

Rev. Adam Tobey

Finance Committee and Treasurer – Christine Humphrey

1. **Motion: Approve 2022 Presbytery budget, \$294,117. MP**
2. **Motion: Receive the Treasurer's Report. MP**

## Treasurer's Report to Presbytery As of August 31, 2021

God continues to bless us. The Presbytery's cash and investments position as of August 31, 2021 continue to improve. The markets have continued to be strong. Overall, our investments are up 10.6% compared to the end of 2020. We could see some volatility throughout the rest of 2021 as we saw in September, but we are positioned well.

Here are some highlights:

- Per Capita giving is about \$4,000 behind same time last year, which is a bit worrying. We understand that churches are struggling to maintain their own finances as we continue to worship virtually or partially in person as the pandemic continues. We appreciate the faithful generosity of the churches in our Presbytery.
- The proceeds of our PPP loan have been reclassified and are now reflected as "income". They have been split between Per Capita and Mission in the same proportion as salaries, since that is what the proceeds were used for.
- Expenses are consistent with budget and we anticipate continuing to operate within budget throughout the year. We budgeted to participate fully in Synod and Denominational Per Capita giving, and have paid half of our annual commitment. We will be making the remaining payments by year end.
- Mission giving is ahead of same time last year by \$9,000 with several churches making 100% of their annual pledges already this year. This is particularly heartening news, however it is vital that churches recognize that their contributions to Mission support vital Mission work that we do together as Presbyterians, and we can't continue to do that work without their support.
- There is currently about \$195,000 of undistributed growth in the West Legacy Foundation account even after taking \$50,000 out for Mission and Blessing Grants this year. A portion of this growth is being committed to help defray costs of youth attending Triennium next year.
- Over \$30,000 is available from the Myton Legacy account to distribute to social justice agencies in Duchesne County. This amount could have a significant impact in that community.
- In April, another \$5,000 Covid grant was granted to a church in the Presbytery. \$5,000 is still available for additional Covid grants for this year.
- The \$100,000 from the sale of 160 acres continues to be held in a savings account in preparation for hosting the GA in 2024.
- Other issues:
  - We redeemed \$50,000 of additional distribution from the West Legacy Foundation account at the end of March. \$40,000 has been used to fund Mission-related expenses and \$10,000 has been used to establish 2021 Blessing Grants.

- A financial review of the Presbytery's books was not performed 19 fiscal year ended 2019 due to Covid. A review of 2019 and 2020 will be performed before year end, and reported on in the March 2022 Presbytery meeting.
- We are still working with our insurance providers on the liability/property earthquake insurance premium increases. All other quotes that we have obtained so far have far exceeded our current insurance premium levels. We will again be renewing with the Insurance Board for the 2022 policy period and continue to shop the market.

Presbytery of Utah - Salt Lake City UT  
Balance Sheet as of August 31, 2021

Tuesday, September 21, 2021		Page 1 of 3			
Account #	Account Name	YTD Balance	Previous Year Balance	Amount Diff YTD	% Diff YTD
<b>Assets</b>					
1.1000.00	Wells Fargo Checking	215,166.18	190,842.22	24,323.96	13
1.1500.00	Zions Bank	11,793.14	11,820.14	(27.00)	0
1.1510.00	Zions Bank Savings	100,512.88	100,485.34	27.54	0
	<b>Total Cash in Bank</b>	<b>\$327,472.20</b>	<b>\$303,147.70</b>	<b>\$24,324.50</b>	<b>8</b>
1.2000.00	New Covenant Funds (NCD)	171,558.60	150,133.58	21,425.02	14
1.3000.00	Presbyterian Investment & Loan	96,836.88	95,411.12	1,425.76	1
1.4000.00	West Legacy Foundation Endowment Services Account	1,149,717.27	936,481.78	213,235.49	23
1.4500.00	New Covenant Myton Legacy	205,340.91	180,677.04	24,663.87	14
1.4600.00	New Covenant COPM Scholarship Fund	9,868.12	7,927.09	1,941.03	24
	<b>Total Investments</b>	<b>\$1,633,321.78</b>	<b>\$1,370,630.61</b>	<b>\$262,691.17</b>	<b>19</b>
1.5000.00	Presbytery of Utah	45,000.00	45,000.00	0.00	0
1.5001.00	American Fork	1,054,000.00	1,054,000.00	0.00	0
1.5002.00	Brigham City	1,978,000.00	1,978,000.00	0.00	0
1.5003.00	Cedar City	2,710,000.00	2,710,000.00	0.00	0
1.5004.00	Delta	514,000.00	514,000.00	0.00	0
1.5006.00	Kanab	272,000.00	272,000.00	0.00	0
1.5007.00	Logan	2,078,000.00	2,078,000.00	0.00	0
1.5009.00	Myton	2,000.00	2,000.00	0.00	0
1.5010.00	Ogden First	3,868,000.00	3,868,000.00	0.00	0
1.5011.00	Japanese Church of Christ	1,182,000.00	1,182,000.00	0.00	0
1.5012.00	Ogden Trinity	1,834,000.00	1,834,000.00	0.00	0
1.5014.00	Richfield	458,000.00	458,000.00	0.00	0
1.5015.00	Cottonwood	2,532,946.00	2,532,946.00	0.00	0
1.5016.00	Salt Lake First-A	6,682,500.00	6,682,500.00	0.00	0
1.5017.00	Salt Lake First - B	6,682,500.00	6,682,500.00	0.00	0
1.5018.00	Korean	1,200,000.00	1,200,000.00	0.00	0
1.5019.00	Mt. Olympus	3,970,000.00	3,970,000.00	0.00	0
1.5020.00	Wasatch	3,830,000.00	3,830,000.00	0.00	0
1.5022.00	Community of Grace	2,426,725.00	2,426,725.00	0.00	0
1.5023.00	Springville	1,110,000.00	1,110,000.00	0.00	0
1.5024.00	St. George	1,750,000.00	1,750,000.00	0.00	0
1.5025.00	Preston	343,000.00	343,000.00	0.00	0
	<b>Total Properties Held in Trust</b>	<b>\$46,522,671.00</b>	<b>\$46,522,671.00</b>	<b>\$0.00</b>	<b>0</b>
1.6000.00	Heaney Memorial Endowment Fund	38,901.45	30,266.08	8,635.37	29
	<b>Total Other Assets</b>	<b>\$38,901.45</b>	<b>\$30,266.08</b>	<b>\$8,635.37</b>	<b>29</b>
	<b>Total Assets</b>	<b>\$48,522,366.43</b>	<b>\$48,226,715.39</b>	<b>\$295,651.04</b>	<b>1</b>

Presbytery of Utah - Salt Lake City UT  
Balance Sheet as of August 31, 2021

Tuesday, September 21, 2021		Page 2 of 3			
Account #	Account Name	YTD Balance	Previous Year Balance	Amount Diff YTD	% Diff YTD
<b>Liabilities</b>					
2.1000.00	941 Tax Payable	1,626.20	1,964.04	(337.84)	17
2.1100.00	State Tax Payable	851.00	2,118.00	(1,267.00)	60
2.1110.00	BOP Payable	92.80	N/A	92.80	-
2.1120.00	Salary Deferral Payable	100.00	N/A	100.00	-
	<b>Total Payroll Liabilities</b>	<b>\$2,670.00</b>	<b>\$4,082.04</b>	<b>(\$1,412.04)</b>	<b>35</b>
2.5001.00	Community of Grace Loans	383,150.44	405,390.00	(22,239.56)	5
2.5002.00	Ogden First Loan	141,959.71	168,863.97	(26,904.26)	16
2.5006.00	SLC First Loan	57,330.57	80,680.79	(23,350.22)	29
2.5008.00	Cottonwood Loan	29,066.89	67,467.91	(38,401.02)	57
2.5011.00	Ogden Trinity Loan	5,148.53	10,419.71	(5,271.18)	51
2.5012.00	Korean PC Loan	60,767.26	66,510.71	(5,743.45)	9
2.5013.00	Cedar City Loan	242,578.10	272,109.16	(29,531.06)	11
	<b>Total Loans Outstanding</b>	<b>\$920,001.50</b>	<b>\$1,071,442.25</b>	<b>(\$151,440.75)</b>	<b>14</b>
2.0000.00	Accounts Payable/Vendors	0.00	125.00	(125.00)	100
2.1500.00	PPP Loan	0.00	23,600.00	(23,600.00)	100
	<b>Total Liabilities</b>	<b>\$922,671.50</b>	<b>\$1,099,249.29</b>	<b>(\$176,577.79)</b>	<b>16</b>
<b>Fund Balance</b>					
3.0001.00	Per Capita	30,923.27	19,141.86	11,781.41	62
3.0002.00	Presby.Mission	23,097.72	(5,166.62)	28,264.34	547
	<b>Total PC &amp; Mission Fund Balance</b>	<b>\$54,020.99</b>	<b>\$13,975.24</b>	<b>\$40,045.75</b>	<b>287</b>
3.3000.00	PILP	54,379.16	54,379.16	0.00	0
3.3000.01	New Covenant NCD	171,558.60	150,133.58	21,425.02	14
3.3000.02	New Worshipping Communities Balance	25,000.00	N/A	25,000.00	-
3.4000.00	NCD Checking Account	(41,481.35)	(41,481.35)	0.00	0
	<b>Total NCD Fund Balance</b>	<b>\$209,456.41</b>	<b>\$163,031.39</b>	<b>\$46,425.02</b>	<b>28</b>
3.0005.00	Workers Comp.	5,645.35	1,628.10	4,017.25	247
3.0007.01	CRE/CLP Scholarship Fund Fund	951.98	951.98	0.00	0
3.0008.00	Reserve Per Capita Fund	23,670.24	23,670.24	0.00	0
3.0009.00	Reserve Mission Fund	92,047.37	120,266.03	(28,218.66)	23
3.0010.00	Triennium	3,800.00	0.00	3,800.00	-
3.0011.00	Scholarship COPM	10,868.12	8,927.09	1,941.03	22
3.0012.00	Admin.Commission	1,096.19	1,096.19	0.00	0
3.0014.00	Peacemaking	6,261.68	4,668.35	1,593.33	34
3.0016.00	Pastor Emergency Fund	500.00	500.00	0.00	0
3.0017.00	Myton General Fund Balance	377.53	377.53	0.00	0
3.0018.00	Myton CD Balance	31,906.07	31,906.07	0.00	0

Presbytery of Utah - Salt Lake City UT  
Balance Sheet as of August 31, 2021

Tuesday, September 21, 2021

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Account #	Account Name	YTD Balance	Previous Year Balance	Amount Diff YTD	% Diff YTD
3.1908.00	Mortgage Defaults Fund	21,000.00	21,000.00	0.00	0
3.4001.00	West Legacy Unrealized Gains	195,016.60	(18,218.89)	213,235.49	1,170
	<b>Total Designated Fund Balance</b>	<b>\$602,597.54</b>	<b>\$359,804.08</b>	<b>\$242,793.46</b>	<b>67</b>
3.2500.00	GA Mission Pass Through	2,109.29	8,827.54	(6,718.25)	76
3.2600.02	Christmas Joy Offering Fund	0.00	150.00	(150.00)	100
3.2600.03	OGHS Fund	50.00	6,012.19	(5,962.19)	99
3.2600.04	Peacemaking Pass Through Fund	(0.06)	3.69	(3.75)	102
3.2600.05	Pentecost Pass Through Fund	766.80	863.00	(96.20)	11
3.2600.08	Extra Commitment Opp.	400.00	1,000.00	(600.00)	60
3.2995.00	Presbyterian Disaster Assistan	4,800.00	500.00	4,300.00	860
	<b>Total Pass Through Mission</b>	<b>\$8,126.03</b>	<b>\$17,356.42</b>	<b>(\$9,230.39)</b>	<b>53</b>
3.0010.01	YUP Events Balance	415.55	472.69	(57.14)	12
3.0010.02	Mental Health Grant Balance	2,860.00	N/A	2,860.00	-
3.0018.01	Myton PILP Interest Balance	532.53	531.05	1.48	0
3.0019.00	Myton Property Sale Balance	146,208.00	146,208.00	0.00	0
3.0019.01	Myton Legacy New Covenant Earnings Balance	32,410.94	7,747.07	24,663.87	318
3.0019.02	Myton 160 Acres Sale Balance	98,968.00	98,968.00	0.00	0
3.0020.00	West Legacy Principle	992,249.22	992,249.22	0.00	0
3.0022.00	Peer Preaching Fund Balance	9,814.95	9,814.95	0.00	0
3.2600.09	Heaney Memorial Fund	946.17	951.71	(5.54)	1
3.4002.00	Blessing Grant Funds	10,000.00	(1,181.22)	11,181.22	947
3.5000.00	Net Fixed Assets #1	9,000,000.00	9,000,000.00	0.00	0
3.5001.00	Net Fixed Assets #2	9,000,000.00	9,000,000.00	0.00	0
3.5002.00	Net Fixed Assets #3	9,000,000.00	9,000,000.00	0.00	0
3.5003.00	Net Fixed Assets #4	9,000,000.00	9,000,000.00	0.00	0
3.5004.00	Net Fixed Assets #5	9,000,000.00	9,000,000.00	0.00	0
3.5005.00	Net Fixed Assets #6	601,643.56	450,202.81	151,440.75	34
3.5010.00	Heaney Memorial Endowment Fund Balance	38,901.45	30,266.08	8,635.37	29
3.9999.99	Fund Balance Suspense	0.00	100.00	(100.00)	100
	<b>Total Fund Balance</b>	<b>\$47,599,694.93</b>	<b>\$47,127,466.10</b>	<b>\$472,228.83</b>	<b>1</b>
	<b>Total Liabilities and Fund Balance</b>	<b>\$48,522,366.43</b>	<b>\$48,226,715.39</b>	<b>\$295,651.04</b>	<b>1</b>

Presbytery of Utah - Salt Lake City UT  
Treasurer's Report as of August 2021 for Per Capita

Tuesday, September 21, 2021		Previous YTD	YTD Balance	Annual Budget	Annual Budget Remaining
Account #	Account Name				
<b>Income</b>					
4.1000.00	Per Capita Income	66,789.81	62,605.99	85,131.00	22,525.01
4.1050.00	Interest Income	518.76	136.88	700.00	563.12
4.1249.00	Other Per Capita Income	0.00	11,169.20		
	<b>Total Per Capita Income</b>	<b>\$67,308.57</b>	<b>\$73,912.07</b>	<b>\$85,831.00</b>	<b>\$23,088.13</b>
4.1001.00	West Legacy Realized PC Income	29,447.20	28,840.77	41,160.00	12,319.23
	<b>Total Income</b>	<b>\$96,755.77</b>	<b>\$102,752.84</b>	<b>\$126,991.00</b>	<b>\$35,407.36</b>
<b>Expense</b>					
5.2002.00	Presbytery Meetings	644.92	255.80	3,000.00	2,744.20
5.2004.00	Moderator Expenses	0.00	0.00	1,200.00	1,200.00
5.2006.00	Council-Per Capita	438.43	23.60	1,200.00	1,176.40
	<b>Meetings</b>	<b>\$1,083.35</b>	<b>\$279.40</b>	<b>\$5,400.00</b>	<b>\$5,120.60</b>
5.2008.00	Office Insurance	506.00	933.75	564.00	(369.75)
5.2010.00	Office Expense-Per Capita	6,628.92	7,924.99	6,700.00	(1,224.99)
5.2012.00	Office Lease-Per Capita	5,171.64	5,290.61	7,250.00	1,959.39
5.2014.00	Office Equipment-Per Capita	1,776.76	1,975.14	2,800.00	824.86
	<b>Administration</b>	<b>\$14,083.32</b>	<b>\$16,124.49</b>	<b>\$17,314.00</b>	<b>\$1,189.51</b>
5.1020.00	EP Salary - PC	0.00	8.00	12.00	4.00
5.1022.00	EP Housing - PC	0.00	3,465.60	5,199.00	1,733.40
5.1024.00	EP BOP - PC	0.00	1,308.54	2,777.00	1,468.46
5.1026.00	EP Prof. Exp. - PC	0.00	191.09	1,638.00	1,446.91
5.2020.00	IEP Salary-PC	3,344.00	477.72		
5.2026.00	IEP Prof.Exp PC	1,013.72	112.84		
5.2032.00	Admin.Assist.(AA)PerCapita	21,278.02	11,285.46	20,574.00	9,288.54
5.2034.00	AA BOP-Per Capita	0.00	1,282.56	2,530.00	1,247.44
5.2036.00	AACont. Ed. - Per Capita	0.00	0.00	1,000.00	1,000.00
5.2040.00	Stated Clerk	12,335.52	12,569.92	18,855.00	6,285.08
5.2045.00	Treasurer	5,262.88	5,362.88	8,380.00	3,017.12
5.2058.00	SC/T - Prof. Expenses	0.00	50.00	400.00	350.00
5.2059.00	SC/T Cont. Ed.	0.00	125.00	1,400.00	1,275.00
5.2059.01	SC/T Clerks Workshop	0.00	0.00	1,500.00	1,500.00
5.2060.00	FICA Employer-Per Capita	3,742.40	4,322.29	6,717.00	2,394.71
	<b>Salaries and Support</b>	<b>\$46,976.54</b>	<b>\$40,561.90</b>	<b>\$70,982.00</b>	<b>\$31,010.66</b>
5.2005.00	GA Expense	0.00	0.00	2,000.00	2,000.00
5.2202.00	Administrative Commission Exp.	0.00	0.00	2,000.00	2,000.00
5.2240.00	COM	204.20	247.58	2,700.00	2,452.42

**Presbytery of Utah - Salt Lake City UT  
Treasurer's Report as of August 2021 for Per Capita**

**Tuesday, September 21, 2021**

Account #	Account Name	Previous YTD	YTD Balance	Annual Budget	Annual Budget Remaining
	<b>Committees and Programs</b>	<b>\$204.20</b>	<b>\$247.58</b>	<b>\$6,700.00</b>	<b>\$6,452.42</b>
5.2298.00	GA Per Capita	11,434.00	10,956.20	21,724.00	10,767.80
5.2299.00	Synod Per Capita	3,832.50	3,660.00	7,282.00	3,622.00
	<b>Total GA/Synod PC Expense</b>	<b>\$15,266.50</b>	<b>\$14,616.20</b>	<b>\$29,006.00</b>	<b>\$14,389.80</b>
	<b>Total PC &amp; Mission Exp.</b>	<b>\$77,613.91</b>	<b>\$71,829.57</b>	<b>\$129,402.00</b>	<b>\$58,162.99</b>
	<b>Total Expense</b>	<b>\$77,613.91</b>	<b>\$71,829.57</b>	<b>\$129,402.00</b>	<b>\$58,162.99</b>
	<b>Difference</b>	<b>\$19,141.86</b>	<b>\$30,923.27</b>	<b>(\$2,411.00)</b>	

If the accounts in the subtotals have changed or if ledger and subsidiary account attributes have changed, Previous YTD totals may not represent a valid comparison. When showing the Previous YTD balance and excluding zero balance accounts, subtotals may not be accurate.

**Presbytery of Utah - Salt Lake City UT  
Treasurer's Report as of August 2021 for Presbytery Mission**

**Tuesday, September 21, 2021**

Account #	Account Name	Previous YTD	YTD Balance	Annual Budget	Annual Budget Remaining
<b>Income</b>					
4.1200.00	Presbytery Mission Income	40,397.19	51,028.66	67,000.00	15,971.34
4.1250.00	Other Mission Income	185.00	13,060.80		
4.2033.00	Financial Services Income	8,155.74	8,186.07	15,000.00	6,813.93
	<b>Presbytery Mission Income</b>	<b>\$48,737.93</b>	<b>\$72,275.53</b>	<b>\$82,000.00</b>	<b>\$22,785.27</b>
4.1060.00	Royalty Income oil leases	87.54	135.25		
4.1200.10	West Legacy Realized Mission Income	0.00	38,818.78		
	<b>Total Income</b>	<b>\$48,825.47</b>	<b>\$111,229.56</b>	<b>\$82,000.00</b>	<b>\$22,785.27</b>
<b>Expense</b>					
5.2007.00	Council-Mission	438.40	23.59	1,200.00	1,176.41
	<b>Meetings</b>	<b>\$438.40</b>	<b>\$23.59</b>	<b>\$1,200.00</b>	<b>\$1,176.41</b>
5.2013.00	Office Lease -Mission	5,171.64	5,290.59	7,250.00	1,959.41
	<b>Administration</b>	<b>\$5,171.64</b>	<b>\$5,290.59</b>	<b>\$7,250.00</b>	<b>\$1,959.41</b>
5.1020.01	EP Salary - Mission	0.00	0.00	0.00	0.00
5.1023.00	EP Housing - Mission	0.00	23,193.04	34,789.00	11,595.96
5.1025.00	EP BOP - Mission	0.00	8,757.06	13,559.00	4,801.94
5.1027.00	EP Prof. Exp. - Mission	0.00	1,675.80	10,962.00	9,286.20
5.2027.00	IEP Prof.Expenses-Mission	2,434.69	357.61		
5.2033.00	AdminAssist(AA)Mission	7,596.45	19,650.62	24,764.00	5,113.38
5.2033.01	Financial Services Expenses	686.53	992.23		
5.2034.01	AA BOP - Mission	0.00	1,567.52	3,045.00	1,477.48
	<b>Salaries and Support</b>	<b>\$10,717.67</b>	<b>\$56,193.88</b>	<b>\$87,119.00</b>	<b>\$32,274.96</b>
5.2205.00	Triennial Scholarships	0.00	0.00	1,000.00	1,000.00
5.2241.00	COPM	198.00	2,460.00	3,500.00	1,040.00
5.2245.00	Clergy Emergency Fund	0.00	0.00	1,000.00	1,000.00
5.2246.00	Church Support -Small Churches	5,000.00	13,000.00	10,000.00	(3,000.00)
5.2247.00	Joint Youth Director Pilot	8,128.00	8,958.40	14,556.00	5,597.60
5.2248.00	YUP Expenses Current Year	0.00	1,003.88	6,000.00	4,996.12
5.2253.00	Mission Insite	1,180.00	0.00	1,180.00	1,180.00
	<b>Committees and Programs</b>	<b>\$14,506.00</b>	<b>\$25,422.28</b>	<b>\$37,236.00</b>	<b>\$11,813.72</b>
5.2251.00	Visioning Project	0.00	0.00	1,000.00	1,000.00
5.2252.00	Joint Projects	249.02	1,551.50	4,500.00	2,948.50
5.2254.00	Strategic Initiatives	0.00	(350.00)	12,500.00	12,850.00
	<b>Total Strategic Initiatives</b>	<b>\$249.02</b>	<b>\$1,201.50</b>	<b>\$18,000.00</b>	<b>\$16,798.50</b>
	<b>Total PC &amp; Mission Exp.</b>	<b>\$31,082.73</b>	<b>\$88,131.84</b>	<b>\$150,805.00</b>	<b>\$64,023.00</b>
	<b>Total Expense</b>	<b>\$31,082.73</b>	<b>\$88,131.84</b>	<b>\$150,805.00</b>	<b>\$64,023.00</b>
	<b>Difference</b>	<b>\$17,742.74</b>	<b>\$23,097.72</b>	<b>(\$68,805.00)</b>	

## 2022 Proposed Budget

### Per Capita Budget:

Per Capita Income – Assumed all churches will contribute 100% of total apportionment (including Ogden First), except Salt Lake First. Assumed SL First contributes 70% of apportionment.

Membership has decreased by 173 for a total membership of 2,272. Assumed \$8.98 GA (as stated on OGA website), no change in Synod. We are proposing a \$2.00 increase in Presbytery per capita to balance the Per Capita budget. There has been no significant increase in the Presbytery portion of per capita in several years, and Council felt it prudent to increase it this year consistent with general inflation and COLA recommendations.

4.2% distribution from West Legacy Fund.

### Expenses:

Restored the travel budgets for 2020 to 2019 levels.

Assumed 5.2% COLA for Presbytery staff consistent with recommendations from COM.

Assumed 5.2% increase in rent according to the office lease agreement over 2021 actual rent (not budgeted rent).

Increased office expense budget to actual for last couple of years (from \$6,700 to \$7,700).

Increased office equipment budget by \$2,000 to cover desk modifications for staff.

Increased office insurance.

Increased staff FICA 5.2%

Increased Board of Pension Contributions for participating employees at 5.2%

Assumed Presbytery contributes 100% of its Per Capita obligation to OGA and Synod.

Per Capita is in balance.

### Mission Budget:

Mission Income: Assumed same level of giving as projected for 2021.

Assumed 3.5% additional earnings/distribution from West Legacy fund.

Expenses: Strategic Initiatives pays for Pastor Retreats – only funding for one for 2022.

Joint Projects contains budget for: 3 events at \$1500 each.

Youth Director program includes salary plus 6.2% COLA and \$6,000 non-payroll expenses.

Mission budget is out of balance (\$39,032). Assumed the deficit will come from Mission Reserves.

**Presbytery of Utah  
2022 Proposed Budget**

	Recommended Budget			Recommended Budget			Recommended Budget		
	2019 Total	2019 Per Capita	2019 Mission	2021 Total	2021 Per Capita	2021 Mission	2022 Total	2022 Per Capita	2022 Mission
<b>INCOME</b>									
Mission Partnership FromPC(USA)	-	-							
Mission Giving FromCongregations	60,000		60,000	67,000		67,000	60,000		60,000
Per Capita Giving From Congregations	86,040	86,040		85,131	85,131		90,733	90,733	
Bookkeeping Income				15,000		15,000	15,000		15,000
Mission Reserve Account	-	-		-	-		-	-	
Transfer from Reserves	-	-		-	-		-	-	
Growth on West Legacy	41,105	41,105		41,160	41,160		88,651	48,411	40,240
Interest Income	734	734		700	700		700	700	
Gains/(Losses) on investments	-	-		-	-		-	-	
<b>Total Income</b>	<b>187,879</b>	<b>127,879</b>	<b>60,000</b>	<b>208,991</b>	<b>126,991</b>	<b>82,000</b>	<b>255,085</b>	<b>139,844</b>	<b>115,240</b>
<b>EXPENSES</b>									
<b>Meetings</b>									
Presbytery	3,000	3,000		3,000	3,000		3,000	3,000	
Moderator of Presbytery	1,200	1,200		1,200	1,200		1,200	1,200	
Council	2,400	1,200	1,200	2,400	1,200	1,200	2,400	1,200	1,200
<b>Subtotal Meetings</b>	<b>6,600</b>	<b>5,400</b>	<b>1,200</b>	<b>6,600</b>	<b>5,400</b>	<b>1,200</b>	<b>6,600</b>	<b>5,400</b>	<b>1,200</b>
<b>Administration</b>									
Office Expense	6,700	6,700		6,700	6,700		7,700	7,700	
Office Lease	14,500	7,250	7,250	14,500	7,250	7,250	16,681	8,341	8,341
Office Insurance	564	564		564	564		650	650	
Office Equipment	2,800	2,800		2,800	2,800		4,800	4,800	
	-	-		-	-		-	-	
<b>Subtotal Administration</b>	<b>24,564</b>	<b>17,314</b>	<b>7,250</b>	<b>24,564</b>	<b>17,314</b>	<b>7,250</b>	<b>29,831</b>	<b>21,491</b>	<b>8,341</b>
<b>Staff Salaries &amp; Benefits</b>									
<b>Recording Clerk Presbytery</b>									
	-	-							
<b>Stated Clerk</b>									
Salary	18,212	18,212		18,855	18,855		19,835	19,835	
Professional Expense	400	400		400	400		400	400	
Annual Workshop for Stated Clerks	2,000	2,000		1,500	1,500		2,000	2,000	
Polity Conference	-	-		-	-		-	-	
Board of Pensions Conference	-	-		-	-		-	-	
Cont. Ed.	1,200	1,200		700	700		1,200	1,200	
<b>Treasurer</b>									
Salary	8,094	8,094		8,380	8,380		8,815	8,815	
Cont. Ed.	1,200	1,200		700	700		1,200	1,200	
<b>Administrative Assistant</b>									
Salary	18,605	18,605		45,338	20,574	24,764	47,696	21,643	26,052
Board of Pensions	-	-		5,576	2,530	3,045	5,865	2,662	3,204
Cont. Ed.	1,500	1,500		1,000	1,000		1,500	1,500	
<b>Executive Presbyter</b>									
Salary	37,977	4,933	33,044	40,000	6,800	33,200	42,080	7,154	34,926
Professional Expense	12,600	1,638	10,962	12,600	1,638	10,962	12,600	1,638	10,962
Board of Pensions				16,336	2,777	13,559	17,185	2,921	14,264
Staff FICA	6,823	6,823		6,717	6,717		7,067	7,067	
<b>Subtotal Staff Salaries &amp; Benefits</b>	<b>108,611</b>	<b>64,604</b>	<b>44,006</b>	<b>158,101</b>	<b>72,571</b>	<b>85,531</b>	<b>167,444</b>	<b>78,036</b>	<b>89,408</b>
<b>Coordinating Council</b>									
Budget & Finance	-	-							
Personnel	-	-							
Resource Center	-	-							
Strategic Initiatives	8,000	-	8,000	8,000		8,000	8,000		8,000
Visioning Project	1,000		1,000	1,000		1,000	1,000		1,000
Joint Projects	4,500		4,500	4,500		4,500	4,500		4,500
<b>Subtotal Coordinating Council</b>	<b>13,500</b>	<b>-</b>	<b>13,500</b>	<b>13,500</b>	<b>-</b>	<b>13,500</b>	<b>13,500</b>	<b>-</b>	<b>13,500</b>
<b>Committees &amp; Programs</b>									
Triennium Scholarships 2022	1,000		1,000	1,000		1,000	1,000		1,000
Western National Leadership Training Scho	-	-		-	-		-	-	
Administrative Commissions	2,000	2,000		-	-		2,000	2,000	

	Recommended Budget			Recommended Budget			Recommended Budget		
	2019 Total	2019 Per Capita	2019 Mission	2021 Total	2021 Per Capita	2021 Mission	2022 Total	2022 Per Capita	2022 Mission
Committee on Representation	-			-			-		
Mission Insite	1,180		1,180	1,180		1,180	-	-	-
Nominations	-			-			-		
General Assembly	-			-			2,000	2,000	
Committee on Preparation for Ministry	3,500	-	3,500	3,500		3,500	3,500		3,500
Committee on Ministry	3,700	3,700		2,700	2,700		3,700	3,700	
Clergy Emergency Fund	1,000		1,000	1,000		1,000	1,000		1,000
Joint Youth Director Pilot	12,000		12,000	20,566		20,566	21,323		21,323
Support of Small Congregations	15,000		15,000	10,000		10,000	15,000		15,000
<b>Subtotal Committees &amp; Programs</b>	<b>39,380</b>	<b>5,700</b>	<b>33,680</b>	<b>39,946</b>	<b>2,700</b>	<b>37,246</b>	<b>49,523</b>	<b>7,700</b>	<b>41,823</b>
<b>Subtotal Presbytery Budget</b>	<b>192,655</b>	<b>93,018</b>	<b>99,636</b>	<b>242,711</b>	<b>97,985</b>	<b>144,726</b>	<b>266,898</b>	<b>112,626</b>	<b>154,272</b>
GA Per Capita	25,060	25,060		21,724	21,724		20,403	20,403	
General Assembly/Synod Per Capita									
Synod Per Capita	9,800	9,800		7,282	7,282		6,816	6,816	
<b>TOTAL EXPENDITURES</b>	<b>227,515</b>	<b>127,878</b>	<b>99,636</b>	<b>271,717</b>	<b>126,990</b>	<b>144,726</b>	<b>294,117</b>	<b>139,845</b>	<b>154,272</b>
<b>INCOME - EXPENSES</b>	<b>(39,636)</b>	<b>0</b>	<b>(39,636)</b>	<b>(62,726)</b>	<b>0</b>	<b>(62,726)</b>	<b>(39,032)</b>	<b>(0)</b>	<b>(39,032)</b>

Personnel Committee – David Keene and Rev. Nancy Cormack-Hughes

**Motion to Elect RE Tim Fluetsch as Treasurer of the Presbytery of Utah for a period of 3 years. MP**

Executive Presbyter – Rev. Mirjam Haas-Melchior

Rev. Haas-Melchior read a letter of thanks to the Pastors and encouraged all to thank their leaders who have held their churches together over the past 18 months in these unprecedented times.



## Executive Presbyter Report for the Fall Presbytery Meeting 2021

With COVID still going around, our churches continue to face the difficult question: what is the best and safest practice/conduct for the church? There is - unfortunately - not only one answer. There is – unfortunately – not a universal answer that applies to all. Over the past weeks, congregations, their sessions, and pastors, have juggled and struggled to find the right answers what are the safest practices and correct

responses to the pandemic for each congregation. Zoom meetings regarding this topic were offered to all members who were interested to share their safe practices and to listen what others are doing. During those meetings concerns were shared, questions raised, and support and a listening ear offered. Most concerning right now is how to minister to our children under 12 years who cannot be vaccinated. **I will continue to offer those meetings for support and fruitful conversations— especially with Advent and Christmas just around the corner. Those meetings are open to everyone involved in leading our churches (pastors and laity).**

The Presbytery is moving forward with their vision casting by hopefully implementing the Matthew 25 initiative (please see report by the Matthew 25 group). This initiative allows the Presbytery to connect the churches with each other so we can grow, revitalize, and advocate together here in Utah. It allows us to move away from our “island thinking” towards collaboration and connectivity. We together serve God’s people here in Utah.

The New Worshipping Task Force works on the same goals: searching and encouraging folks in our midst to initiate new worshipping communities. This enables the Presbytery to fulfill its mission to create new opportunities, take risks, allow new ideas and progression to take place and hopefully encourages our existing congregations to do the same. According to the experiences of other Presbyteries, new worshipping communities do not only vitalize new groups but revitalize congregations as well by bringing and allowing new ideas to take root. This task force continues to establish a working foundation from where new worshipping communities, leaders, dreamers, risk-takers can turn to for their ideas! **If you are interested to join this task force, please let me know and I send you the zoom invitation to our next meeting.**

Our Presbytery is still in transition of installing new pastors (yeah, finally!) and searching for new pastors. Together with COM we work on ways how to help, support, and provide leadership to the congregations who cannot afford full time pastors.

The transformation of our Presbytery is visible and tangible in many ways: since worship experience is accessible 24/7, I am able to experience worship and community throughout the Presbytery. With COVID still around, in person meetings are reduced, and bigger gatherings as

the pastor's retreat are impossible right now. Yet I had the honor and pleasure to meet most of our pastors (active and retired), preach in many congregations and was able to connect with most of our congregations. It is amazing what is going on despite COVID – how inventive and forward-thinking the congregations are and how responsible they are in dealing with the pandemic.

Juggling the new normal, new things are evolving, good and established things continue to grow, and old ways find their farewell. Our churches are moving forward, and the Presbytery is serving their needs. The Presbytery takes on more outreach to the pastors and congregations. It is the Presbytery's mission to support, educate, and provide our congregations with tools so the congregations no matter of size and attendance, fulfill their mission in their area.

This causes changes within the Presbytery as well: more responsibilities arise and require more involvement of our committees, pastors, and lay leaders. Let's do this!!

Thank you for allowing me to serve this Presbytery!

Respectfully submitted

*Rev. Mirjam Haas-Melchior*

(she/her/hers)

Executive Presbyter

Stated Clerk – Candice Sweet

**Affirm Corporate Officers:**

**Nancy Cormack-Hughes, President**

**Steve Aeschbacher, Vice President**

**Candice Sweet, Secretary**

**Tim Fluetsch, Treasurer**

## Stated Clerk's Report

2022 Per capita per member is \$41.48.

2020 Church Session Minutes have been reviewed:

Wasatch	Preston
CoG Sandy	Mount Olympus
Cottonwood	Springville
Ogden First	

These churches have not submitted their minutes for review:

Trinity	Korean Church
SL Japanese (2 years)	Delta (2 years)

The Administrative Commission to install the Reverend Jon Draskovic as Pastor of Ogden First Presbyterian Church in the Presbytery of Utah met on August 8, 2021 at Ogden First Presbyterian Church, Ogden, Utah. The meeting convened with prayer led by Tim Fluetsch, moderator.

Members of the Administrative Commission present were:

John Gilchrist RE	Reverend Laura Stellmon
Reverend Catherine Putnam-Netto	Robert Ramer RE
Reverend Mirjam Haas-Melchior	Tim Fluetsch RE

It was voted:

1. To convene the Administrative Commission and authorize the moderator to submit the report of the Administrative Commission to the Stated Clerk.
2. To approve any changes in membership of the Administrative Commission and/or participants in the installation service.
3. To dissolve the Administrative Commission following the benediction at the end of the installation service.

The Administrative Commission to install the Reverend Hansen Wendlandt as Pastor of Community of Grace Presbyterian Church in the Presbytery of Utah met on August 15, 2021 at Community of Grace Presbyterian Church, Sandy Utah. The meeting convened with prayer led by Tim Fluetsch, moderator.

Members of the Administrative Commission present were:

Reverend Meg Vail	Reverend Monica Hall
Bill Somplatsky- Jordan RE	Pat Holmes RE
Reverend Mirjam Haas-Melchior	Tim Fluetsch RE

It was voted:

1. To convene the Administrative Commission and authorize the moderator to submit the report of the Administrative Commission to the Stated Clerk.
2. To approve any changes in membership of the Administrative Commission and/or participants in the installation service.
3. To dissolve the Administrative Commission following the benediction at the end of the installation service.

The Administrative Commission to install the Reverend Dr. Chris Pritchett as Pastor of Mount Olympus Presbyterian Church in the Presbytery of Utah met on August 22, 2021 at Mount Olympus Presbyterian Church, Salt Lake City, Utah. The meeting convened with prayer led by Tim Fluetsch, moderator.

Members of the Administrative Commission present were:

Reverend Meg Vail	Reverend Steve Aeschbacher
Reverend Nancy Pearson	Kathy Terrion RE
Liz Harald RE	Tim Fluetsch RE

It was voted:

4. To convene the Administrative Commission and authorize the moderator to submit the report of the Administrative Commission to the Stated Clerk.
5. To approve any changes in membership of the Administrative Commission and/or participants in the installation service.
6. To dissolve the Administrative Commission following the benediction at the end of the installation service.

**Affirm that the Corporate Officers for 2022 are:**

Nancy Cormack-Hughes (President), Steve Aeschbacher (Vice President), Candice Sweet (Secretary) and if elected Tim Fluetsch (Treasurer).

This action affirms the authorization of persons by the Presbytery of Utah to act as the Presbytery's agents according to the Articles of Incorporation.

The Presbytery's property and liability insurance for our churches has been reviewed and found to be adequate.

In discussion with the moderator of the Committee on Representation and Nominations it has been determined that the committee is intentionally working to insure that the presbytery is represented by a wide range of people from different regions of Utah.

The 2020 minutes of the Presbytery of Utah were approved by the Assembly of the Synod of the Rocky Mountains on September 20, 2021 with no exceptions and the following comment: no financial review due to covid 19.

Candice Sweet, Stated Clerk

**NEW BUSINESS**

Installing Moderator of Presbytery – Tim Fluetsch called Rev. Steve Aeschbacher forward. He installed him to the position of Moderator and presented him with the stole, cross, and gavel of the Presbytery.

**NEXT MEETING**

The next stated meeting of the Presbytery of Utah is Saturday, March 12, 2022 at 9:30am. The location is to be determined.

**ADJOURNMENT**

Tim adjourned the meeting with prayer at 1:50pm

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Candice Sweet  
Stated Clerk

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Jody Good  
Recording Clerk



**Synod of the Rocky Mountains**

1716 N. Main St. – Ste. A – Box 107  
Longmont, CO 80501

Lynn Smit – Stated Clerk  
[clerk@synodrm.org](mailto:clerk@synodrm.org)

September 21, 2021

The 2020 Minutes of the Presbytery of Utah were approved by the Assembly of the Synod of the Rocky Mountains on September 20, 2021 with no exceptions and the following comments:

No Financial Review due to COVID.

*Lynn Smit*

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Lynn Smit, Stated Clerk, Synod of the Rocky Mountains

# INDEX

## 10. SEXUAL MISCONDUCT POLICY PRESBYTERY OF UTAH

### ***SEXUAL ABUSE PREVENTION AND RESPONSE***

#### **POLICY**

We believe that Scripture and our faith in Jesus Christ call us to standards of responsible conduct in all of life, including sexual behavior.

It is the policy of the Presbytery of Utah that all members of Presbytery (ordained ministers), all persons on other rolls of Presbytery (commissioned ruling elders, commissioned church workers, inquirers, candidates), all employees of Presbytery (whether ordained to church office or not), and all who serve in the work or function on behalf of the Presbytery as volunteers or as specific agents of the Presbytery are to maintain integrity of ministerial, employment, professional, and ecclesiastical relationships at all times.

It is further the policy of the Presbytery of Utah that each particular church and entity operating within and/or under the authority of the Presbytery of Utah shall adopt a policy prohibiting sexual misconduct and shall inform their congregation of the policy. A copy of each church's policy be provided to the Stated Clerk of the Presbytery of Utah.

The responsibility of the Presbytery of Utah with regard to accusations of violation of its policy and procedures on sexual misconduct is to ensure that an effective, caring, and expeditious response is made to all persons, institutions, and entities which may be affected by either a violation of professional ethics or the allegation of a violation. In all cases, all persons shall be treated with respect, personal integrity shall be presumed, and statements shall be taken seriously.

#### **PURPOSE**

The purpose of this sexual abuse prevention and response policy is to make explicit the Presbytery's opposition to abusive behavior and oppressive or degrading environments in employment and other church relationships, to provide a process for the determination of facts in cases of allegations of violation of the policy, and to provide for the imposition of appropriate remedies and disciplines in cases of violation. Within the ecclesiastical context, it makes explicit the duty of the Presbytery to provide or provide for pastoral care of persons who may be affected by either a violation or an allegation of violation of the policy.

#### **DEFINITIONS**

Sexual misconduct involves the misuse of trust, authority, or power in a relationship to gain advantage over another in an abusive, exploitative, or unjust manner. In the case of church professionals (whether they are in pastoral, counseling, or other such relationships), no personal sexual contact or conduct, either public or private, is permitted with anyone with whom the

individual has a professional relationship. It is the responsibility of a church officer or church worker to maintain appropriate sexual boundaries and limitations.

Sexual misconduct may include, but is not necessarily limited to:

- 1) sexual contact or conduct with another person while in ministerial, employment, professional, or ecclesiastical relationship, whether or not consensual; or
- 2) sexual conduct, which includes sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature in which submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or church-relationship status or in which submission to or rejection of such conduct by an individual affects decisions regarding employment or membership-status of an individual, or in which such conduct has the purpose or effect of unreasonably interfering with an individual's performance by creating an intimidating, hostile, or offensive working or church-relationship environment; or
- 3) sexual malfeasance defined as sexual conduct within a ministerial (e.g., clergy with a member of the congregation) or professional relationship (e.g., counselor with a client, lay employee with a church member, presbytery executive with a committee member who may be a layperson, a minister, or an elder). Sexual conduct includes unwelcome sexual advances, requests for sexual favors, and verbal or physical conduct of a sexual nature. This definition is not meant to cover relationships between spouses, nor is it meant to restrict church professionals from having mutual, social, or marital relationships.

Sexual misconduct also includes violation of the criminal laws of the state in which the conduct occurred, including rape or sexual contact by force, threat, or intimidation, or any other sexual crimes including any contact or interaction between a child and an adult when the child is being exploited for sexual gratification, whether the behavior does or does not involve touching; such sexual behavior between a child and an adult is always considered forced whether or not consented to by the child.

#### **APPLICATION**

This sexual abuse prevention and response policy of the Presbytery of Utah applies to all members of Presbytery (ordained ministers), all persons on other rolls of Presbytery (commissioned church workers, inquirers, candidates), all employees of Presbytery (whether ordained to church office or not), and all who serve in the work or function on behalf of Presbytery as volunteers. The sexual abuse prevention and response policy and procedure does not apply to persons unless they are either members of the Presbytery of Utah, on the rolls of Presbytery, or serve as employees or as specific agents of the Presbytery.

#### **REFERENCES**

Because the Presbytery of Utah has a strong policy opposing sexual misconduct, finalist candidates for any position within the Presbytery are to be checked. The Presbytery may make other inquiries as may be reasonable to assess the suitability of a candidate for service in, or on behalf of the Presbytery.

Every applicant for employment or volunteer service in this Presbytery shall sign a statement regarding whether any civil, criminal, or ecclesiastical complaint related to sexual misconduct has

ever been sustained\* or is pending\*\* against the applicant; and whether the applicant has ever resigned or been terminated from a position for reasons related to sexual misconduct.

\*Sustained

- 1) in a criminal court, “sustained” means that there has been a guilty plea, a guilty verdict or a plea bargain a no-contest plea, or has been entered as a sexual offender or abuser in any state central registry.
- 2) in a civil court, “sustained” means that there has been a finding or a judgment against the individual or has entered into a settlement agreement for compensation of any alleged victim.
- 3) in an ecclesiastical case, “sustained” means that there has been a guilty plea and censure imposed, or finding of guilty with censure imposed, by a permanent judicial commission in the Presbyterian Church(U.S.A.) or an equivalent body of another

\*\*Pending

- 1) in a criminal court, “pending” means a criminal charge is in the process of being prosecuted, or in a case in which there is not yet a verdict.
- 2) in a civil court, “pending” means a case in which there has not been a decision or judgment.
- 3) in an ecclesiastical case, “pending” means an accusation is being investigated by a special disciplinary committee or charges have been filed but have not yet been decided by a permanent judicial commission; or an accusation or charges are in an equivalent state or process in a church other than the PC(USA).

**REPORTING PROCEDURE**

A person who has a reasonable belief that a violation of the sexual abuse prevention and response policy has occurred by a person to whom this policy is applicable is required to make a report thereof in a prompt and timely manner to the Stated Clerk of the Presbytery of Utah, any other member of the elected professional staff of the Presbytery of Utah, or the chair of the Committee on Ministry of the Presbytery of Utah. Failure to provide notification of a reasonable belief of violation of the sexual abuse prevention and response is itself a violation of the policy.

In order that confidentiality be maintained and that the procedures of the Presbytery of Utah not be compromised, any person who has a reasonable belief that a violation of the sexual abuse prevention and response policy has occurred is to make a report to the Stated Clerk of the Presbytery of Utah and/or civil authorities as may be required by statute, but is not to propagate rumor by other reporting of hearsay, allegations, or suspicions. It is the sole responsibility of the Presbytery of Utah to exercise ecclesiastical jurisdiction with regard to its policy.

A person notified of an alleged violation is to record the names of the accused and accuser, together with a brief description of the alleged offense, in order to prepare a written statement of an alleged offense, together with any supporting information, and transmit these to the Stated Clerk of the Presbytery of Utah for the initiation of appropriate procedures described in this document and in accord with Chapter D-

10.0000 from the Rules of Discipline of the *Book of Order* of The Presbyterian Church (U.S.A.). The statement shall give a clear narrative and allege facts that, if proven true, would likely result in disciplinary action. Such allegations shall be referred to an investigating committee (D-10.0101). The Stated Clerk need not be personally persuaded of the truth of the allegations nor need the Stated Clerk see all of the supporting evidence available before instituting procedures.

If the allegation of sexual abuse involves the Stated Clerk of the Presbytery of Utah, the individual making the allegation shall contact the Stated Clerk of the Synod of the Rocky Mountains.

When violation of a criminal statute is believed to have occurred (as in the case of child abuse) or when otherwise required by civil law, a person who has direct personal knowledge of such violation is to make report to the appropriate governmental agency in addition to making a report to the Stated Clerk.

When report of an alleged violation of the Presbytery's policy on sexual abuse prevention and response is received, the Stated Clerk shall initiate the Presbytery's procedures for the establishment of an investigating committee under the provisions of Chapter D-10.0000 from the Rules of Discipline of the *Book of Order* of the Presbyterian Church (U.S.A.) and any personnel policies or other procedures in effect within the Presbytery of Utah.

In addition to initiating procedure pursuant to the *Book of Order*, the Stated Clerk shall inform the Executive Presbyter and the Moderator of the Committee on Ministry of the Presbytery of Utah of the fact that an offense has been alleged. As appropriate or required, notification of insurance carriers, civil authorities, or local employing or governing bodies, shall be made by the Executive Presbyter.

#### **PASTORAL CARE**

In the pastoral care provided by the Committee on Ministry of the Presbytery of Utah, there shall be no effort made to determine the guilt or innocence of any parties. The work of the Committee on Ministry shall be to provide to persons, institutions, and entities such pastoral care and support as may be needed to maintain both personal and corporate integrity and effectiveness during the time of the work of an Investigating Committee and until such time as there is resolution of the matter by judicial process. The Committee on Ministry shall supervise and manage ministries of care, oversight, interpretation, reconciliation, or any other services provided by or through the Presbytery of Utah to restore a congregation or entity to effective function.

The Committee on Ministry may, when it is deemed necessary for the protection of persons or institutions, initiate appropriate measures for someone not on the Committee on Ministry to be appointed as

Counselor for the care of any and all persons and institutions which have been or might be affected by the alleged misconduct, including local employing or governing bodies. The Committee on Ministry having jurisdiction may provide, either by itself or through a special committee it may establish, such services as:

- 1) interpretation of the Presbytery's policy and procedure and judicial process in consultation with the Stated Clerk, and needs for pastoral care;
- 2) recommendation of appropriate resources for specialized services (interim pastoral care, counseling, conflict resolution, personal advocacy, etc.) and
- 3) provision of appropriate pastoral care for the accused, the accuser, and other persons or institutions affected by the allegation of sexual misconduct.

Should the accused acknowledge the substantial truth of the accuser's charges or should there be evidence which might make such actions prudent, the Committee on Ministry may impose any of the following measures:

- 1) In the case of the accused being in a pastoral position:
  - a) the immediate restriction of the pastoral activities of the accused;
  - b) the immediate imposition of supervision for the accused;
- 2) In the case of the accused being in another validated ministry:
  - a) the immediate temporary withdrawal of validation and the assignment of the accused to member-at-large status, pending investigation of a disciplinary allegation;
  - b) within the bounds of civil law, the notification of the accused's employer that such action has been taken.

In its absolute discretion, and with the consent of the alleged victim, the COM may provide for pastoral care of the alleged victim of the alleged misconduct.

#### **THE INVESTIGATING COMMITTEE**

An investigating committee shall be formed under the provisions of Chapter D-10 from the Rules of Discipline of the *Book of Order* of the Presbyterian Church (U.S.A.) and shall operate by those provisions.

#### **ROLES OF STAFF**

The role of the Stated Clerk is limited to receiving complaints and serving as consultant/resource to the ecclesiastical judicial process. The role of other members of Presbytery/Synod staff is limited to providing appropriate support and counsel to the Committee on Ministry, but is not intended to include responsibility for either counsel or management except at the direction of that Committee on Ministry. The role of the Executive Presbyter is to notify insurance carriers, civil authorities, or local employing or governing bodies and to provide support and counsel to the Committee on Ministry. The role of staff is to provide a channel for communication and to describe existing process; members of Presbytery staff are not to adjudicate or to provide advice and counsel other than as directed by the Presbytery through either the Committee on Ministry or through judicial process.

#### **POLICY ACKNOWLEDGMENT REQUIRED**

No minister member shall be enrolled who has not signed the policy acknowledgment statement of this document. No person shall be installed, commissioned or appointed to positions of pastoral leadership without having signed the policy acknowledgment statement.

#### **INCLUSION BY REFERENCE**

By reference, the document entitled "Sexual Misconduct Policy and Its Procedures" as adopted by the 205th General Assembly of the Presbyterian Church (U.S.A.) in June of 1993 (as revised and approved by the COGA on October 2013) is incorporated as a resource for use by the Presbytery of Utah, particularly with regard to definitions, theological expressions, and employment forms. Although the procedures described in that document may differ from those of the Sexual Abuse Prevention and Response Policy in the Policy and Procedure on Sexual Misconduct of The Presbytery of Utah, they provide suggestions and guidance to aid in the implementation of the Presbytery policy. This document is available from the Presbytery office.

**POLICY ACKNOWLEDGMENT  
FOR "POLICY AND PROCEDURE ON SEXUAL MISCONDUCT"**

**TO:** All Members of Presbytery  
All Persons on Other Rolls of Presbytery  
All Employees of Presbytery  
All Volunteers of Presbytery

The Presbytery's "Policy and Procedure on Sexual Misconduct"

This policy of the Presbytery of Utah applies to all members of Presbytery (ordained ministers), all persons on other rolls of Presbytery (commissioned church workers, inquirers, candidates), all employees of Presbytery (whether ordained to church office or not), and all who serve in the work or function on behalf of Presbytery as volunteers. This policy and procedure does not apply to persons unless they are either members of the Presbytery of Utah, on the rolls of the Presbytery, or serve as employees or as specific agents of the Presbytery. It is essential that all who are subject to the policy and its procedures read and understand the policy, acknowledge that they have done so, and formally acknowledge that they are bound by the Presbytery's discipline in the matter.

Please complete the form below and return  
to: **The Office of the Stated  
Clerk Presbytery of Utah  
699 East South Temple #305  
Salt Lake City, UT 84102**

-----DETACH AND RETURN-----

\_\_\_\_\_ I have received a copy of the "Policy and Procedure on Sexual Misconduct" as adopted by the Presbytery of Utah on the policy and procedure applies to me.

\_\_\_\_\_ I have read it, I understand it, and I acknowledge that

\_\_\_\_\_ I certify that no civil, criminal, or ecclesiastical complaint has been sustained or is pending against me for sexual misconduct; and I have never resigned or been terminated from a position for reasons related to sexual misconduct .

\_\_\_\_\_ I am unable to make the above certification. I offer, instead a description of the complaint, termination, or the outcome of the situation with explanatory comments.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Date

## **The Presbytery of Utah Child/Youth/Vulnerable Adult Protection Policy**

### **Overview**

It is the policy of the Presbytery of Utah that all members, employees, and volunteers of congregations, councils, and entities of the Presbytery are to maintain the strongest sense of integrity, safety, nurturing, and care involving all interactions with children, youth, and vulnerable adults. This policy shall apply to all persons employed by or volunteering for the Presbytery of Utah, as well as for all activities, functions, events, trips, or other events sponsored by or affiliated with the Presbytery of Utah (henceforth, “care providers”).

Children, youth, and vulnerable adults are a gift from God and the Church has a divine mandate to provide for their safety and nurturing. The Church is to be a place of safety and nurture reflective of the arms of Christ. In Matthew 19:14, Jesus says, “Let the little children come to me.” Furthermore, it is often the case that many who have been marginalized by our wider society based on age, race, ethnicity, gender expression, gender identity, sexuality, and disability are also at greater risk for becoming targets of predators. As the Church, who is called to be a neighbor to all, and specifically to those who are marginalized, the Church easily can become a potentially victim-rich environment. Thus, those who work with children, youth, and vulnerable adults should hold an extra amount of awareness to those who are a part of marginalized communities in regards to potential abuse. Any type of abuse involving children, youth or vulnerable adults has lasting and devastating effects on the life of the victim/survivor. It is the call of the Church to be a life-giving entity of Christ’s healing and hope for community and individuals, not an entity that brings harm and hurt.

Each church in the Presbytery of Utah must have a Child/Youth/Vulnerable Adult Protection Policy in place and it is recommended that it include the following:

### **Definitions**

**Child:** A child is between the ages of 0-11.

**Youth:** A youth is between the ages of 12-17.

**Vulnerable adult:** Any person 18 years or older without the developmental or cognitive capacity to consent.

**Care Provider:** Any person, volunteer, or paid staff who participates at any level in a Presbytery sponsored event or activity involving children, youth, or vulnerable adults.

**Vulnerable Adult Abuse:** Any act or failure to act that results in the physical, sexual, psychological, or emotional mistreatment, neglect, or exploitation of a vulnerable adult.

**Child/Youth Abuse:** Any act or failure to act that results in the physical, sexual, psychological, or emotional mistreatment, neglect, or exploitation of a child or youth.

**Misuse of Technology:** The use of technology that results in the harassing or abusing of a child, youth or vulnerable adult; this includes using technology to send suggestive message and images.

For more information about what constitutes abuse or neglect in Utah, please see the following:

<https://dcfs.utah.gov/services/child-protective-services/>

<https://daas.utah.gov/adult-protective-services/>

### **Guidelines**

All care providers at Presbytery meetings and Presbytery sponsored events must:

- 1) Be a member of one of its churches for six months and if not a member, a regular visitor for at least one year;
- 2) Have a current national criminal background check and sex offender check on file with the church or Presbytery; and
- 3) Undergo training that includes, but is not limited to the following:

### **Care Provider Training**

Each congregation must provide a copy of this policy to care provider. In addition, they must provide training for their care providers relating to Utah's child abuse and child abandonment laws ([Utah Code, Title 76, Chapter 5, Part 1, Section 109](#)).

The Presbytery of Utah recommends that all care providers undergo child abuse prevention training as per your congregation's policy or through [Prevent Child Abuse Utah](#) annually ([create a free account and take the free course here](#)). Each care provider's current certificate of completion ought to be held by the congregation the care provider is serving. It is also recommended that all care provider hold current certification in Pediatric First Aid and CPR.

Congregations may request further materials for training from the Presbytery of Utah office. Congregations who wish to host Youth of the Utah Presbytery events, but do not have a youth group and therefore do not typically provide training for volunteers, can reach out to the Presbytery Youth Director for more information about abiding by Presbytery guidelines.

### **Supervision**

When a child, youth, or vulnerable adult is present, there must always be at least two responsible adults there; a care provider must never be alone with a single child, youth, or vulnerable adult with the exception of transportation outlined below.

### **Transportation**

Any transportation of children, youth or vulnerable adults requires a waiver from the legal guardian including the acknowledgement that there may be only one adult driver per vehicle. When transporting children, youth or vulnerable adults there must be at least three persons present in the vehicle. The driver of the vehicle must have a valid driver's license and insurance, and must be at least 21 years of age. According to Utah State law, all children under 8 years old must be properly secured in an approved child safety seat unless they are at least 57 inches tall. Seat belts must be available for each passenger unless the vehicle is a bus. It is the responsibility of the adult driver of the vehicle to ensure that all occupants are utilizing seat belts properly while the vehicle is moving.

### **Boundaries**

Appropriate boundaries must be maintained between care providers and children, youth, and vulnerable adults. Further description of this ought to be included in the training process. It must at least include provisions against the misuse of technology and gift giving of any kind, as this is a grooming technique. Indeed, adults should not have any one-on-one technological contact with a child, youth, or

vulnerable adult unless permission is granted from the guardian/parent of the child, youth, or vulnerable adult. Group communications with children, youth, and vulnerable adults, such as group text message threads or group messaging through social media, are only permitted when at least three people are involved in the communication thread. Use of media that “disappears” after a period of time, such as Snapchat, is strictly prohibited.

### ***Reporting and Responding***

Per [Utah State Law 62A-4a-403](#), any individual who suspects or has witnessed a case of, child neglect or abuse (from hence forth referred to as “abuse”), whether physical, emotional, or sexual, is required to “immediately report the alleged abuse or neglect to the nearest peace officer, law enforcement agency, or office of the division.” Child and Family Services (DCFS) has a 24/7 hotline at 1-855-323-3237. However, one who suspects or witnesses abuse may choose to discuss it with a supervisor and ask for an advocate if they do not feel comfortable reporting the incident alone.

[Utah law 62A-3-305](#) mandates any person who has reason to believe that a vulnerable adult is being abused, neglected, or exploited to notify Adult Protective Services (800-371-7897) or the nearest law enforcement office.

After a report has been filed with the appropriate legal authorities, the witness of abuse is next immediately required to contact the Executive Presbyter or Stated Clerk of the Presbytery of Utah.

According to Utah State Law and the General Assembly of the Presbyterian Church of the United States of America (1998) mandates that members of clergy are not bound to maintain the confidentiality of an individual making a confession or if someone is a danger to self or others.

Presbytery of Utah Policy Manual  
October 9, 2021

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