

**TERMS OF CALL  
REPORT TO PRESBYTERY  
Calendar Year 2021**

Church Name: \_\_\_\_\_

Pastor Name: \_\_\_\_\_

Title: \_\_\_\_\_

No. Hours worked per week: \_\_\_\_\_ Date of Document: \_\_\_\_\_

**Effective Salary**

- |    |   |                 |
|----|---|-----------------|
| 1. | Salary  | \$ _____        |
| 2. | Housing<br>(Including utilities unless utilities are paid directly by the church)   | \$ _____        |
| 3. | SECA (Social Security)<br>(In excess of 50% of projected tax obligation)  | \$ _____        |
| 4. | SUPPLEMENTAL ALLOWANCES<br>(Including deferred compensation, fair rental value of Manse incl. Utilities, but not less than 30% of all other effective salary, unvouchered allowances, gifts. Private gifts from donors & honoraria are not included.) | \$ _____        |
| 5. | <b>Sub Total Effective Salary</b><br><i>(add lines 1 thru 4)</i>  | <b>\$ _____</b> |
| 6. | Additional Income SECA (Social Security)  | \$ _____        |
| 7. | <b>Total Income</b> <i>(add lines 5 &amp; 6)</i>  | <b>\$ _____</b> |

**Board of Pension Obligation**

- |    |                             |          |
|----|-----------------------------|----------|
| 8. | Total Effective Salary      | \$ _____ |
|    | Medical – 27%               |          |
|    | Pension – 8.5%              |          |
|    | Death and Disability – 1%   |          |
|    | Temporary Disability – 0.5% |          |

**Vouchered Allowances**  
**(All allowances not vouchered must be included in effective salary)**

- |     |   |                 |
|-----|---|-----------------|
| 9.  | Travel/Auto   | \$ _____        |
| 10. | Continuing Education  | \$ _____        |
| 11. | Professional Expenses   | \$ _____        |
| 12. | Book Allowance  | \$ _____        |
| 13. | Other   | \$ _____        |
| 14. | <b>Sub Total Vouchered Allowances</b><br><i>(add lines 9 thru 13)</i> | <b>\$ _____</b> |
| 15. | <b>Total Cost to the Church</b><br><i>(add lines 7, 8 &amp; 14)</i>   | <b>\$ _____</b> |

16. **Vacation time** *(30 days minimum)* \_\_\_\_\_ A full time and part time pastor shall be granted a minimum of 30 days vacation per year, including 4 Sundays. A vacation with full pay is provided for rest, refreshment, health and work effectiveness.

17. **Continuing Education Time** *(14 days minimum)* \_\_\_\_\_ Congregations shall provide study leave of two (2) weeks minimum annually for all full time and part time pastoral positions with a minimum financial allowance of \$1,000 for a full time installed pastor. This amount may be lodged in a line item of continuing education or professional expenses. Time and allowance can accrue to a maximum of six (6) weeks, but will not accumulate beyond six weeks. This allowance and time is not payable at the dissolution of a pastoral relationship.

**TERMINATION:** It is agreed that this contract may be terminated upon thirty (30) days written notice by either party with the concurrence of the Committee on Ministry. Upon such notice, final compensation will include the subsequent 30 days compensation and payments for accrued vacation time (not to exceed the vacation accrual limit in this contract).

Clerk of Session Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Pastor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Date the congregation voted to approve these terms of call: \_\_\_\_\_